

# BISHOP BURTON PARISH COUNCIL ... ..

Minutes of the Bishop Burton Parish Council meeting held in Bishop Burton Village Hall on Monday 30<sup>th</sup> November 2015 at 7.30pm.

## Present:

Councillors: Cllr Martin Gray; Cllr David Oxtoby; Cllr Andrew Oxtoby; Cllr Leonard Byass; Cllr Mark Hoddinott; Cllr Jonathan Dolton; Cllr Trevor Thomas; Cllr Jack Wray; Cllr Mrs Sue Ellerington (until 9pm).  
Cllr Pollard was present for part of the meeting.

*Members of the public* – None

**11.872 Apologies for absence:** None

**11.873 Declaration of Pecuniary and non-pecuniary Interests; Requests for dispensations.** Cllr Ellerington declared a pecuniary interest in item 11.976e) Cllr A.Oxtoby declared a pecuniary interest in item 11.983.

**11.874 Open Forum** – no matters arising

**11.875 Minutes of previous meetings** – Minutes of the Full council meeting of 5<sup>th</sup> October 2015 were previously circulated. **Resolved** minutes were a true and correct record, proposed Cllr Thomas seconded Cllr Hoddinott. The minutes were duly signed by the chair.

**11.976 Matters Arising:**

**a) Trees**

**a. Along Low Balk Road.** ERYC have apologised that the work has a yet not been carried out. They have requested that when the trees are felled at standing stick of 12-15ft is left to help the nesting birds. Unanimously **RESOLVED:** to request that the whole tree is removed as new trees are to be planted.

**b. Trees overhanging on the A1079.** Cllrs are pleased to note that ERYC are to raise a work ticket to lift the vegetation on the A1079 as you come into the village from the Beverley direction.

**b) Railings Cold Harbour View.** Noted some of the railings have yellow paint on them suggesting someone has inspected them. **Resolved:** Clerk to chase.

**c) Path Outside Bungalows on School Green.** ERYC have been but were ineffective. They have confirmed they will come back. **Resolved:** Clerk to follow up as appropriate.

**d) Bridlepath from A1079 to Dog Kennel Lane.** The matter has been discussed with the Landowner who has confirmed that he has it in hand to rectify with hardcore and tarmac.

**e) Rathlin.** Rathlin are now in the process of abandoning the well. They expect to complete this by the end of December. Following this restoration work is expected to start at the end Feb/start March. The site is expected to be fully restored by the 6<sup>th</sup> April. It was noted that queries were raised re the lights and it was confirmed that these had been inadvertently been left on one night. It was agreed that the main object is to get the work completed and the land restored to farmland as soon as possible. (Cllr Ellerington was not in the room for the discussion).

**f) Bishop Burton Events Group.** The Chairman received a letter today confirming that the Events Group members had resigned and the group disbanded. The letter details how the funds are to be distributed to other village groups namely: Bonfire fund £100; Parish Mag £400; Friends of All Saints £1,000 and Village Hall £1,000. With the balance £540 to be distributed later. As the BBEG members have officially resigned the Parish Councillors felt it unusual that all the monies were not distributed immediately. The Councillors were also surprised that the donation to the bonfire was not greater given that it is truly a village event that everyone can and does attend. It was unanimously **Resolved** that a letter be sent by the chairman to the former members of BBEG suggesting that the remaining funds go to the bonfire and be distributed at the same time as the rest. The P.C. are not clear how the organisation can maintain funds after resigning and believe it would be more appropriate to distribute immediately.

**g) Parking in village** – the objections raised are being considered. Expected implementation date by early March. The question re kerbing was raised. **Resolved:** Clerk to write to East Riding asking for the latest update and suggesting it may be appropriate to carry out some kerbing at the same time. It was agreed that priority should be given to around School Green.

**h) Playground** – No matters arising. **Resolved:** to thank Mr D.Jolliffe for carrying out the weekly inspections.

**i) College** – **Resolved:** Cllr Oxtoby to contact the College and arrange a meeting with the principal, to cover all matters in recent correspondence and the suggestion that a person be appointed as a point of liaison for the village.

**j) Village Green** – carried forward.

**k) Village Hall Lease-** Response awaited from Land Registry.

**l) Fly the Flag for the commonwealth.** The Flag has been received. Cllr Thomas to arrange for it to be flown from the Church on Commonwealth day – the 14<sup>th</sup> March 2016.

**11.977 Transparency Code** –to be carried forward to February meeting.

#### 11.978 Johnsons Pond

a) **Railings around the pond** – the current railings are in need of repair. It was estimated to repair would cost £785 and to renew £1050. **Resolved:** to authorise renewal of railings. Proposed Cllr Thomas, seconded Cllr Wray. Work to be carried out by Cllr Gray in the spring.

b) **Repairing the pond** – Matter is ongoing Cllrs Wray and Gray to report at next meeting.

11.979 **Drains.** It was noted that the drains at Bryan Mere have been bad on one occasion so far. It is not clear why. The matter has been notified to East Riding and they have been asked to clear them. It was noted that part of the issue is that significant amounts of water runs into these drains from Cold Harbour and Dalegate. **Resolved:** Cllr Gray to carry out remedial work such that water from Cold Harbour goes into the old pit. Cost estimate £250-£300. Proposed Cllr A.Oxtoby, seconded Cllr Wray. It was suggested that part of the problem in other parts of the village at this time of year is leaves **Resolved:** Clerk to put a piece in village mag asking villagers to clear drains near their house if they notice they are full of leaves.

11.980 **All Saints Church** – A brown “Ancient Church” sign had been requested. Guidance now means that these are for “tourist attractions” with parking, toilets etc. The church does not meet the criteria. **Resolved:** Cllr Thomas to look at alternatives.

#### 11.981 A1079

a) **Speed limit near college/school bus update.** ERYC have refused to alter the speed. The school bus pickup route has been reversed such that the minimum number of children are on the bus on this stretch of road.

b) **Flashing 30mph sign on road from York.** This sign has not been working for some time. The clerk understands that the cable was cut during resurfacing work and has been advised that it is in the hands of the electricity company and could take up to 6mths from when it was reported. This was felt unacceptable. **Resolved:** Cllr Pollard to follow up.

#### 11.982 War Memorial

a) **listed building status** – Confirmation received.

b) **Condition Survey** – Bryan Woodward kindly provided the Council with an informal assessment of the state of repair of the 93year old War Memorial. This was circularised in advance of the meeting and the contents duly noted. In summary the memorial is in good structural condition. The main issue being moss that requires cleaning. It was noted that Bryan is progressing well with this. Council **Resolved** to thank Bryan for an excellent summary report and for all his efforts to date in cleaning the War Memorial – which now looks much better.

c) **Christmas lights** – **Resolved:** additional lights to be purchased at a cost of £60. Proposed Cllr Ellerington, seconded Cllr D.Oxtoby. Historically one of the nearby residents allows use of their electric. **Resolved:** Clerk to enquire if possible this year. Clerk to arrange formal thanks in the village magazine.

11.983 **Cottage Field in Village.** Cllr A.Oxtoby left the room. **Resolved:** The new Farm Business Tenancy needs no amendments. Cllr A.Oxtoby re-entered the room. Cllr A.Oxtoby to confirm to the clerk his agreement to the FBT. Once received Clerk to arrange for official document to be drawn up for signature.

11.984 **Grass Cutting 2016.** Quotes from 3 suppliers were discussed. **Resolved:** to accept the revised quote including removing grass from C.Charlton. Clerk to write to all informing them of the decision.

11.985 **Electrical Certificate.** ERYC have informed the council that an electrical certificate is required on 15 lights. ERYC can test and provide the certificate for £11 per light. Unanimously **Resolved** to ask ERYC to carry out the work.

#### 11.986 Public Transport.

a) **Public Transport Consultation.** Cllrs agreed that the current Public transport provision is appropriate.

b) **Bus Shelter on West Bound Traffic Side?** A resident has brought to the attention of councillors her concern over the safety of the current arrangements. **Resolved:** Cllr’s Wray, Thomas, A.Oxtoby and Gray to meet and assess the situation and possible solutions.

#### 11.987 Matters around the village

a) **Bulbs for the village** – these have been purchased and planted. Cllr Gray to submit invoice.

b) **Lighting on steps from Puddingate to Village Hall.** New lights on the wall will require new wiring and significant expense. Solar lights have been purchased. The hedges and trees have also been cut back improving the light from surrounding lights shining down the path.

c) **Signage on fencing** – Cllr D.Oxtoby to discuss with resident.

11.988 **ERNLLCA** – Circulated questionnaire completed. **Resolved:** Clerk to submit with agreed comments.

#### 11.989 Clerk

a) **SLCC** – **Resolved:** Clerk to attend December meeting - £20. Proposed Cllr Gray seconded Cllr Wray.

b) **Pensions-** Councillors need to provide pension scheme for employees. **Resolved:** to carry forward and discuss at next meeting.

c) **Equipment/Computer** – Projector has been received through ERYC – insurance value £250. Other matters to be taken to Feb meeting.

11.990 **Personal data requests.** Noted

**11.991 Bonfire Committee.** Cllr Wray thanked all those involved for a successful year. The members commented that the display was excellent and that Cllr Wray and the committee had done an excellent job. The accounts of the 2015 bonfire were presented showing a surplus. It was agreed that the weather had been kind and had it not a loss could easily result. Cllr Wray requested the Council consider holding the funds as restricted in a Parish Council bank account. It was unanimously **Resolved** that this was acceptable to the Parish Council, and that if the bonfire committee agreed a separate bank account should be set up for the funds. Cllr Wray to revert with decision of bonfire committee.

**11.992 Budgets and Precept.** The budget for 2016.17, along with expenditure to date and estimates to the year-end previously circularised were discussed. It was **RESOLVED** subject to ERYC confirming the Band D equivalent, and the secretary of state confirming no cap is being applied that the precept for 2016.17 be set at £17,209. This precept level will see a 2.39% increase in income for the Parish with no change in the Band D equivalent.

**11.993 Date of Jan/Feb meeting. Resolved:** a meeting will be held on the 18<sup>th</sup> January if required to review the level of precept, and that the next full council meeting will be the 15<sup>th</sup> February.

**11.994 Planning**

ERYC have approved the following applications: None

Applications received: None

**11.995 Finance –year end accounts to 31 March 2016.**

- i. receipts and payments account –Main and Playground account (as circulated)**
- ii. Bank reconciliation as circulated - Main and Playground account (as circulated)**
- iii. Summary income and expenditure- Main and Playground account (as circulated).**

It was **Resolved** that i, ii, and iii should be approved, proposed Cllr Thomas, seconded Cllr Hoddinott. The documents were duly signed by the Chairman.

**iv. Additional signatory** – Cllr Byass is now a signatory.

**v. Barclays – Patrington Branch closure**

**vi. Deposit account – carried forward.**

**vii. To Pay:**

ERYC – Street lighting	(101436)	£630.62
Yorkshire Water	(101537)	£10.66
M.Gray- interim inv. roadside verges and tidying	(101538)	£420.00
M.Gray – upgrading access to village pit	(101538)	£512.40
M.Gray –painting pond railings	(101538)	£1059.60
ERNLLCA – financial management training	(101539)	
£66.00		
SLCC – Training December	(101540)	£20.00
Clerks expenses	(101541)	£108.30

The following have been paid:

JW.Plant –commonwealth flag	(101435)	£27.96
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The following money has been received:

Precept	£8,403.50
VAT	£5,718.45

**Resolved:** to approve the payment of all of the above. Proposed Cllr Thomas; seconded Cllr Wray.

**Unanimously Resolved:** that the council in accordance with its power under section 137 and 139 of the Local Government Act 1972, should incur the expenditure noted in 11.995 vii cheques 101435 which, in the opinion of the council, are in the interest of the area or its inhabitants and will benefit in a manner commensurate with the expenditure.

**11.996 Correspondence**

**a) Public spaces protection orders.** This includes Dog Control Orders. Bishop Burton currently has no such orders. After discussion it was unanimously **Resolved** that Dog Control Orders should apply to the Playground and the three greens, namely The Green, School Green and Bryan Mere Green as children play on these areas. Clerk to inform ERYC and report progress at next meeting.

**b) Winter Services.** ERYC have confirmed that they will only be gritting the A1079. **Resolved** Cllr D.Oxtoby to clear the village as and when required. It is understood that Mr Jolliffe has agreed to continue to grit/clear the paths as in the past. Clerk to write to Mr Jolliffe thanking him.

**11.997 Any other business** None

Date of next full Parish Council meeting 15<sup>th</sup> February 2016 7.30pm in Bishop Burton Village Hall.

Chairman declared the meeting closed at 9.55pm

Signed.....  
Chairman

Date.....