

BISHOP BURTON PARISH COUNCIL

Minutes of the Bishop Burton Parish Council meeting held in Bishop Burton Village Hall on Monday 6th July 2015 at 7.30pm.

Present:

Councillors: Cllr Martin Gray; Cllr David Oxtoby ; Cllr Andrew Oxtoby; Cllr Jack Wray; Cllr Leonard Byass; Cllr Mrs Sue Ellerington; Cllr Mark Hoddinott; Cllr Jonathan Dolton.
Cllr Pollard was present for part of the meeting.

Members of the public – None

07.824 Apologies for absence: Cllr Trevor Thomas

The chairman welcomed Cllr Dolton to his first Parish Council meeting.

07.825 Signing of Declaration of Acceptance of Office – Councillor Dolton duly completed and signed his declaration of acceptance of office as a co-opted councillor..

07.826 Declaration of Pecuniary and non-pecuniary Interests; Requests for dispensations. – Cllr Dolton handed the clerk his completed declaration of interest form. Cllr Ellerington declared a pecuniary interest in item 07.829 a).

07.827 Open Forum – no matters arising

07.828 Minutes of previous meetings – Minutes of the Full council meeting of 18th May 2015, planning meeting of 8th June and Extra-ordinary meeting of 8th June were previously circulated. **Resolved** minutes were a true and correct record, proposed Cllr Ellerington, and seconded Cllr D.Oxtoby. The minutes were duly signed by the chair.

07.829 Matters Arising from above:

a) Rathlin –

Cllr Thomas had sent a request for information to the Clerk as he was concerned that an application had been made to the Environment Agency to alter the current disposal method for clean surface run-off water at Rathlins Crawberry hill site from being tankered away to being discharged into a soakaway.

The Clerk spoke to Rathlin's communication advisor who confirmed that an application had been made to the environment agency, and that the application is to vary the existing permit to allow for the discharge of clean surface run-off water via a soakaway. If permission is given, when the water is tested if it is confirmed to be clean it will be discharged via a soakaway. The soakaway will not operate on a continuous basis. Only water tested and confirmed clean will use the soakaway.

During discharge there will be someone on site monitoring the activity. If the water is tested and determined not to be clean or does not meet the criteria agreed with the environment agency it will be tankered away and disposed of appropriately.

Rathlins communication advisor also added that the only matters currently taking place on site are maintenance matters. The company are working to satisfy pre-operational conditions set by the environment agency prior to starting work on site. They will advise local stakeholders and residents when there is more to report.

(Cllr Ellerington left the meeting during this discussion)

b) Village Green- carried forward

c) Village Hall lease – A revised lease has been received from ERYC. It has been reviewed and the changes that were requested have been made. **Resolved:** Lease to be signed. The lease was duly signed by the chair and vice-chair and the Clerk bore witness. Clerk to return the lease to ERYC.

d) Parking in village- The restrictions as previously discussed have been agreed with ERYC and the matter is now being progressed. It is expected to take 6months before fully implemented as this is the time required for all the legalities to be completed such that the parking restrictions are legally enforceable. A note to this effect has been put in the July Village Newsletter to keep all villagers informed. **Resolved:** Cllr Pollard to impress on ERYC the urgency of the matter such that it is expedited as quickly as possible.

e) Dalegate passing places –these have now been completed and the single track road signs erected.

f) Drains in the village

ERYC have tested the drains from Cold Harbour/Dalegate junction down Dalegate and then along Bryan Mere as far as the style into the field. This covers the main areas where flooding occurs after heavy rain. They have identified three areas not working effectively: 1) Junction Dalegate/Cold Harbour. A spillway down to the pit is required along with connections across to the pit; 2)the gullies near the Dalegate end of Bryan Mere are not effective as have little fall – to move; 3)the drain on the opposite side of moon cottage is not effective –propose to dig up and replace as appropriate. The matter still needs to be finalised but it is hoped it will be done this financial year. **Resolved:** Cllr Pollard to impress on ERYC the urgency of the matter such that it is expedited as quickly as possible

g) Trees along Low Balk Road – No further work undertaken. **Resolved:** Clerk to Chase

h) Bus Shelter litter bin update - New litter bin now in place.

- i) Allotments – an advert has been put in the village magazine. To date two responses have been received. One has requested to keep chickens. **Resolved:** No livestock to be kept on the allotments. To carry forward to next meeting to see if there is any further interest.

07.830 Review of Policies re:

- a) Recording of meetings
- b) Health & safety policy
- c) Equal opportunities policy

Policies a) b) and c) were reviewed and it was unanimously **Resolved** that no amendments were necessary. The chairman signed the statement to this effect.

- d) Severe weather plan
- e) Emergency plan

Resolved Cllr Wray to update policies d) and e) to reflect the change in Cllrs and responsibilities. Cllr Wray to present at Oct council meeting.

07.831 War Memorial

- a) Maintenance of war memorial. An email has been received from Bryan Woodward who has kindly agreed to maintain the War Memorial indicating that work is expected to start in August and be completed by Remembrance Day. The Cllrs thanked him and look forward to seeing the cleaned memorial.

- b) Maintenance of war memorial grounds to prevent growth intruding into surrounding gardens. **Resolved:** Cllr Byass will keep an eye on the situation and ensure it is cleared down at least annually.

It was noted that on occasions some residents appear to be putting garden rubbish over the wall into the War memorial gardens. This makes the maintenance of the gardens more costly and time consuming.

07.832 SLCC renewal – Resolved: to renew subscription. Proposed Cllr Ellerington, seconded Cllr.D.Oxtoby.

07.833 Playground

- a) risk assessments – The risk assessment completed by David Jolliffe was reviewed and it was unanimously **Resolved** that it should be approved. The Chairman duly signed the document.
- b) Update re Grant and Finances - The grant application is ongoing and is expected to be completed shortly. The latest position indicates there will be £209 remaining when all the bills are settled and the grant received. **Resolved:** that David Jolliffe should review the grant application – as the original Cllr responsible and that Cllr Ellerington should sign as a current councillor.

It has been suggested that the addition of a see-saw would benefit the playground and could be fitted in. It was confirmed that a swing was not possible as there was not enough space. After discussion it was **Resolved** that a see-saw should be purchased and fitted by Playdale so long as it fits and is under £1,000(ex VAT) Proposed Cllr Ellerington seconded Cllr D.Oxtoby. It was noted that the money may have to come out of this years S137 allowance if there are no other powers under which it can be purchased. **Resolved** to allocate to S137 if there are no other powers. It was noted that this years S137 allowance is just over £2,000.

- c) Litter Bin. The Bin has now arrived. Cllr Gray to install.

07.834 Planning

ERYC have approved the following applications: none

Applications received: - none

The Clerk informed the meeting that all planning responses now need to be made electronically.

07.835 Matters around the village:

- a) Railings – cold harbour view/Mere. Email has been sent to ERYC pointing out that some of those on Cold Harbour are in a dangerous state and need replacement/repair. Email has also been set re the Mere asking for an update as to when it will be done and suggesting that perhaps when the road is restricted for repairs..
- b) Johnsons pond – Cllr's Wray and Gray commented that the matter is in hand and ongoing.
- c) Manhole outside Altisidora. The manhole is sinking again and beginning to make a noise. To wait until road works complete to assess the situation.
- d) Grass cutting. It was confirmed that the grass on the paths near the bungalows on School Green is due to ERYC and not PC grass cutting, and that the triangle of grass outside Woodridge house and the A1079 is ERYC responsibility. The PC grass cutter has estimated that the grass will take an additional 2 cuts. **Resolved:** to approve the additional cuts – proposed Cllr Ellerington, seconded Cllr D.Oxtoby . It was commented that the current PC grass cutter is doing an excellent job and the village looks much better.
- e) Hedge cutting –It was noted that a number of hedges are overgrown and impeding pedestrians from using the paths. **Resolved:** Clerk to put a general note in the next village magazine. Clerk to request and update from the college following the letter of the 12th June. Clerk to contact ERYC in respect of hedges that are their responsibility.
- f) Path outside bungalows along school green – the matter has been reported to ERYC. It will be assessed as part of the 2016task force visit.
- g) Light outside Lethendy – Now working.
- h) Hole around corner from bus shelter. An e:mail was sent and some of the pot holes have been completed.

- i) Bus Shelter Cleaning – the annual clean has been completed and the gutters cleaned. An invoice for £120 has been received. **Resolved:** to approve the invoice – proposed Cllr D.Oxtoby, seconded Cllr Ellerington.

07.836 Finance –year end accounts to 31 March 2016.

- i. receipts and payments account (as circulated)
- ii. Bank reconciliation as circulated
- iii. Summary income and expenditure (as circulated).

It was **Resolved** that i; ii, and iii should be approved, proposed Cllr Ellerington, seconded Cllr Gray. It was **Resolved** that budget vs actuals should be presented at the half year, budget time and the year end. Proposed Cllr Hoddinott seconded Cllr Ellerington.

- iv. Additional signatory –carried forward.
- v. Deposit account – carried forward

Finance - other

To Pay:

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| C.Charlton –grass cutting (101412) | £210.00 |
| Clerks salary & expenses (101413) | £842.86 |
| SLCC membership (101414) | £77.00 |
| R.Smedley (bus shelter) (101415) | £120.00 |
| C.Charlton –grass cutting (101416) | £495.00 |
| Npower (101417) | £715.54 |
| M.Gray (playground fencing etc).(101418) | £2726.40 |
| Wybone (litter bins) (101419) | £645.38 |

Paid: the following have been paid:

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|------------------------------------|----------|
| C.Charlton –grass cutting (101410) | £180.00 |
| Zurich Insurance (101411) | £1332.03 |

The following money has been received: None

The Clerk commented that the Npower invoices were not in accordance with the contract. She has calculated the amount due based on the contract and proposes that it be paid on this basis and that if Npower have any comments they can then revert.

Resolved: Npower be approved and paid on this basis and that the rest of the above payments be approved, proposed Cllr Ellerington, seconded Cllr D.Oxtoby.

07.837 Correspondence

- a) Letter from Ian Dewar at POWER. The meeting confirmed that they were against Wind Farms but did support single turbines for farmers own use. It was **Resolved** not to respond but put the matter on file.
- b) Fly the flag for the commonwealth – 14 March 2016. **Resolved:** Clerk to investigate the price of a 3ft by 4ft flag and bring to the next meeting.
- c) Re OS spelling of Crawberry Hill. It has been pointed out that historically Crawberry was spelt Crowberry and that it should be corrected on future documents. It was **Resolved** that the Clerk should write to ERYC to this effect.
- d) Speed restrictions A1079 - noted
- e) ERNLLCA – any resolutions for AGM? - none
- f) ERNLLCA –conference October 2015 –attendance? - no
- g) Parish Councils photograph survey – **Resolved:** Clerk to find out more and circulate.

07.838 Any other business

- a) Water meter on Joby Lane – during the recent resurfacing the water meter outside the Old Stable Lodge has been covered over. **Resolved:** Clerk to report to ERYC.
- b) Style on A1079 into field in middle of village has been reported as being in need of repair. **Resolved:** Cllr A.Oxtoby to look at the matter and repair as required.
- c) Bonfire – **Resolved:** unanimously that there should be a bonfire this year. Clerk to inform Insurance etc.

Date of next full Parish Council meeting 5th October 2015 7.30pm in Bishop Burton Village Hall.

Chairman declared the meeting closed at 9.35pm

Signed.....
Chairman

Date.....