



Minutes of the Annual General Meeting of the Bishop Burton Parish Council held in Bishop Burton Village Hall on Tuesday 6th May commencing at 7.30pm.

Present:

Councillors: Cllr David Oxtoby ; Cllr Mrs Sue Ellerington ; Cllr Hilary Swann; Cllr Martin Gray; Cllr David Jolliffe; Cllr Andrew Oxtoby; Cllr Leonard Byass; Cllr Jack Wray.

Members of the public – None.

05.631 Apologies for absence–Cllr Phyllis Pollard; Cllr Trevor Thomas

05.632 Election of Chairman - Cllr Hilary Swann proposed Cllr David Oxtoby as Chairman, seconded Cllr Martin Gray. Cllr David Oxtoby duly elected.

05.633 Election of Vice chairman - Cllr David Jolliffe proposed Cllr Mrs Sue Ellerington as Vice-Chairman, seconded Cllr Hilary Swann. Cllr Mrs Sue Ellerington duly elected.

05.634 Signing of Declaration of Acceptance of Office – Cllr D.Oxtoby and Cllr S. Ellerington signed their declarations of acceptance of office as Chairman & Vice Chairman respectively.

05.635 Appointment of delegates to ERNLLCA meetings –It was unanimously **Resolved** that Cllr Oxtoby and Cllr Ellerington represent the Parish Council at ERNLLCA meetings.

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05.636 Declaration of Pecuniary and non-pecuniary Interests; Requests for dispensations. Cllr Ellerington declared a pecuniary interest in item 05.639 b).

05.637 Open Forum – No matters arising.

05.638 Minutes of previous meeting – Full council meeting of 17th March 2014, planning meetings of 7th and 14th April, as previously circulated. It was agreed that the minutes were true and correct record, proposed Cllr Ellerington seconded Cllr Wray. The minutes were duly signed by the Chairman.

05.639 Matters Arising from Parish Council and open meeting of 25th March:

a) **Dalegate**–Cable in ditch. Work has still not been completed. **Resolved:** Clerk to chase.

b) **Rathlin** – The environment agency have just issued Rathlin with their permits. No further information re start date.

c) **Integrity of the verges** – Cllrs met with ERYC highways officer to understand options. Kerbing down Puddingate; around the village green, and down the street to Johnsons pond, making good the verges and putting wooden bollards on the corners, cost is estimated at £36k. The responsibility is ERYC's. It was recognised that it was required but due to budget constraints would expect it to be phased over a number of years. ERYC enquired whether the Parish could contribute. **Resolved:** It was agreed that this is a key issue in the village and that the Parish are willing to make some contribution to help ensure the work. Clerk to follow up with ERYC to understand the amount they are able to contribute and timings. **Resolved:** Clerk to enquire as to whether there are any grants that could be applied for that could be used.

The matter of “all day parking” was discussed. It was agreed that double yellow lines was not seen as an option at present as this would prevent those feeding the ducks and visiting to park. **Resolved:** No parking bollards to be used for a test period to see if effective. Clerk to purchase 10 bollards. Proposed Cllr Jolliffe, seconded Cllr Ellerington.

d) **Village Green** –ERYC have refused. **Resolved:** Clerk to clarify with ERYC.

e) **Village Hall lease** – ongoing awaiting ERYC response.

05.640 Trees long Low Balk Lane- Cllrs met with ERYC tree officer. He advised that the two Horse Chestnuts nearest the village on both sides have bleeding canker and are becoming dangerous and will need to be taken down. The others have also probably got the disease but are fine at the moment. They can continue to live with it for years. He will visit annually to review. The old oak also needs trimming. He advised that any new horse chestnuts will get the disease. Sweet Chestnuts will not. Best size is standard. **Resolved:** In autumn remove the 3 new trees recently planted and plant 10 new Standard Sweet Chestnut trees along the lane – 5 on either side to create an avenue.

05.641 First Responder and CPAD update . YAA has placed a CPAD at the pub. This can be used by anyone. It currently needs connecting and the pub has asked if the Parish will pay.

Resolved: Clerk to chase for price to be circulated for approval.

First responder scheme - M.Parker has moved out of the village and it appears he is no longer able to lead the project. **Resolved:** Grant no-longer required. Clerk to enquire whether can apply for grant for kerbing.

05.642 Playground –a) December letter – still awaiting response. **Resolved:** Clerk to chase. **B)** Grant applications – none received to date.

05.643 ERNLLCA membership renewal –Resolved: renew at new rates for next two years. Proposed Cllr Jolliffe; seconded Cllr Ellerington, Chairman duly signed document.

05.644 Electricity contract – circulated at meeting. Clerk had a number of queries **Resolved:** Clerk to request answers to queries and once satisfactorily resolved contract to be signed. Unanimously agreed.

05.645 Proposed single wind turbine at Cold Harbour Farm –Letter sent following 7th April meeting and response circulated prior to the meeting. **Resolved:** Unanimously agreed Clerk to respond taking up their offer of a full presentation in respect of the visual and acoustic impact of the turbine.

05.646 Plaque for wall surrounding war memorial – Clerk read Mr Dunning’s e:mail. It was agreed there appears to be a misunderstanding. **Resolved:** Clerk to write to Mr Dunning requesting is proposals.

05.647 Insurance renewal- Quote is £2,011.19 up 2.5% on the prior year (being increase in value of items insured). **Resolved:** Insurance to be renewed. Proposed Cllr Ellerington; seconded Cllr Jolliffe.

05.648 Village Task walkabout – Cllr Jolliffe attended the walkabout with the taskforce team on 30th April. The following were highlighted:

- Railing around the Mere and Johnsons pond, on cold Harbour view and Finkle Street require repairing/repainting. – ERYC will look into using community payback, will need road closure.
- Drain outside Beechlands doesn’t go anywhere; Callas/Rattan Row corner –damaged kerbstones – needs rethinking – agreed – will pass to highways.
- Holes around the village e.g. Joby/Callas/Mill Lane etc. – will fill in.
- Dalegate/Low Balk seat – will stain along with wooden posts.
- Joby Lane and Mill Lane – respray –on list
- Footpaths – respray – on list.
- Garths end road/Mill Lane to soil and reseed junction.

05.649 Community Partnership meetings –**Resolved:** Cllr Jolliffe will attend the one on the 9th December.

05.650 Planning – no matters

05.651 Finance –year end accounts to 31 March 2013.

- Main account - To review and approve the receipts and payments account for the year and the year-end bank reconciliation. (as circulated) **Resolved:** Approved – proposed Cllr Ellerington; seconded Cllr Swann, Chairman to sign.
- Playground account - To review and approve the receipts and payments account for the year and the bank reconciliations Dec - March. (as circulated).) **Resolved:** Approved, proposed Cllr Ellerington; seconded Cllr Swann, Chairman to sign.
- Combined - To review and approve the receipts and payments account for the year and the year-end bank reconciliation. (as circulated) **Resolved:** Approved – proposed Cllr Ellerington; seconded Cllr Swann, Chairman to sign.
- To review and approve the annual return, including the annual governance statement. Cllr’s reviewed the return, the governance statement was read out and all present agreed the responses. **Resolved:** Chairman to approve accounting statements, annual governance statement and the annual return. Proposed Cllr Jolliffe; seconded Cllr Swann.
- To consider internal audit report. (Circulated for review). It was reviewed and **Resolved** that the contents of the Report was duly noted. Proposed Cllr Jolliffe; seconded Cllr Swann.
- Additional signatory – Cllr.D.Oxtoby to return documentation to Clerk.
- Deposit account – carried forward.

05.652 Finance – other

a) To Pay:

ERNLLCA – annual membership renewal (cheque 101339)	£306.16
AON Insurance (cheque 101340)	£2,011.19
Clerks salary & expenses (cheque 101341)	£335.62
N-power – electric 1/4/13-31/3/14(cheque 101342)	£23.13
N-power – electric 1/4/13-31/3/14(cheque 101343)	£766.64
CPRE – annual membership (cheque 101344)	£36.00
Yorkshire Water(cheque 101345)	£11.85
D.Walker –internal audit (cheque 101346)	£183.00
B.Jones-web domain (cheque 101347)	£12.56
J R Turnbull (cheque 101312)	£255.00

Resolved. It was unanimously agreed that the above accounts be paid. Proposed Cllr Ellerington, seconded Cllr Jolliffe. – **RESOLVED:** that the council in accordance with its power under section 137 and 139 of the Local Government Act 1972, should incur the expenditure noted in 05.652 – B.Jones web domain, which, in the opinion of the council, is in the interest of the area or its inhabitants and will benefit in a manner commensurate with the expenditure.

The following money has been received:

Field Rent	£510.00
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05.653 Correspondence – none.

05.654 Any other business. -none.

Date of next full Parish Council meeting 7 July 2014 7.30pm in the Village Hall

The Chairman declared the meeting closed at 9.15pm

Signed.....
Chairman

Date.....