

Minutes of the meeting held on Monday, 16th January 2012, commencing at 7.30 pm. In the absence of a clerk these were taken by Cllr S Ellerington

Present:

Cllr David Oxtoby (Chairman); Cllr Mrs Sue Ellerington (Vice-Chairman);
Cllr Leonard Byass; Cllr Martin Gray; Cllr Andrew Oxtoby;
Cllr D Jolliffe, Cllr Trevor Thomas; Cllr J Wray, Cllr H Swann

01.356 Apologies for absence- None**01.357 Declaration of member's interests**

Cllr Andrew Oxtoby –prejudicial interest-Crawberry Hill oil exploration
Cllr S Ellerington-appointment of clerk

01.358 Minutes

Minutes from the meeting held on 5th December 2011, as previously circulated, were approved as a true and correct record and duly signed by the Chairman

01.359 Matters arising

- (a) A letter from the Audit Commission had been received and circulated to members stating that the previous year's accounts had now been signed off and no further action would be taken
- (b) Graham & Co-internal auditors. It was decided that we would wait for the report from the independent advisor, Alan Tasker, before deciding what further action to take. Councillors agreed that a letter should be sent stating their services were no longer required to audit the books.
- (c) Clerk applications-there had been 9 applications for the position of clerk. Cllr S Ellerington took no part in the discussions.
It was proposed by Cllr Jolliffe; seconded by Cllr Wray and agreed that an appointment committee be formed to choose a shortlist of a minimum of 4 applicants.
RESOLVED: A committee to comprise of Cllr D Oxtoby, Cllr Gray and Cllr Swann would shortlist the applicants then carry out the interviews.
A discussion took place as to how to ensure that correspondence etc was properly dealt with in the future and it was agreed that any correspondence a clerk may send should also have the Chairman's contact details on the letterheads.
When the report is received from Alan Tasker it should include the standing orders that are needed to be in place to run the Parish Council efficiently.
The Contract of Employment, grievance and disciplinary procedures as circulated were agreed by all. The new clerk will take up their position on 1st March 2012
- (d) Raithlin Energy-Cllr A Oxtoby took no part in the discussion.
This application has been approved by ERYC. Correspondence had been received from Philip Silk at Moorhouse as circulated. In the future they are looking to create a liaison committee with representatives from Bishop Burton Parish Council, Walkington, Moorhouse & Raithlin Energy to help keep residents informed on progress throughout the project.
Cllrs Jolliffe & Wray, along with 3 parishioners, had attended visits to operational sites with Raithlin Energy. These areas had little noise or smell and were screened from the roads. They explained that any vehicles working for them would be clearly identified so if they are seen in the village or driving incorrectly then Raithlin could be contacted and those responsible reprimanded. The exploratory work should only take a matter of weeks and if the drilling process is to go ahead prior planning approval would be needed. They expect to start work in April on the Crawberry site.
- (e) Cllrs D Oxtoby and Ellerington had visited the college and met with the Principal who apologised for the breakdown in communication which meant the village was not

aware of the social events in September. Other than that there appeared to be no other issues of concern with the students at the present time.

- (f) War memorial-Cllr Gray was thanked for organising the work at the war memorial and it was agreed that the area now looked much better. It was suggested that a holly hedge be planted round the back of the memorial and Cllrs D Oxtoby and Gray are to look into this. The wall is in need of repair and Councillors were asked if anyone had any bricks that would match as many of the existing were damaged and could not be used again. Cllr Ellerington is to speak to the planning department as the wall may be listed.

It was suggested that an electricity supply should be connected to this area to light the cross as and when necessary. The goodwill of some kind neighbours provides the electricity at the moment and although it will probably be too expensive to get an independent supply Cllr Wray is to obtain a quote for the work.

Cllr Gray had received a quote to clean and seal with silicone the war memorial for £400 using a low pressure washer. The work would have to be done carefully to prevent damage to the mortar and the contractor would have to 'make good' any damage. Proposed by Cllr Jolliffe; seconded by Cllr Swann and agreed that the cleaning should go ahead. RESOLVED that Cllr Gray would arrange for the contractor to do this work.

- (g) Community Emergency plan-Cllr Wray will update where necessary.
(h) Garth End Road sign-Phil Ellerington had replaced the woodwork on the broken sign and Cllr Jolliffe had painted and replaced it.
(i) Dalegate sign-Cllr D Oxtoby had spoken to ERYC about the provision of a new sign and they will erect one on the verge.
(j) Bryan Mere drain-this has been jetted by ERYC along with the one at the bottom of Cold Harbour Road which runs into the pit.
(k) Salt bins on Finkle St and Callas/Ratten Row-these are to be repaired by ERYC or replaced if necessary.

01.360 Planning

ERYC approved the following applications:

11/04200/PLF-Erection of farm machinery storage building-Bishop Burton College

11/04199/PLF-Erection of a farm machinery open store and secure store-B B College

The Parish Council considered the following prior to the meeting

11/04499/PLF-Erection of stable building and creation of sand arena to allow change of use of land to commercial equestrian use-Land west of the Manor House, Walkington

No objections to this application provided the site is tidied up before approval

11/05166/PLF-Change of use from reservoir to zero-carbon holiday let (re-submission of previous application) –Land north of Walkington Wold Farm, Wold Road, Walkington

A letter had been received from the applicants agent as previously circulated and was discussed. The Parish Council agreed that another entrance onto this narrow, busy road was a hazard. The application could set a precedent for other development in a rural area and is outside the permitted development of the Parish. It was unanimously agreed to refuse this application.

11/05863/TCA | BISHOP BURTON CONSERVATION AREA - T1 Crown clean Ash tree of all obvious deadwood and cut ivy at ground level and leave to die off, T2 Crown clean Ash tree of all obvious deadwood and remove low branch at 10m back to trunk, T3 Fell Apple tree and provide suitable replacement, T6 Crown clean Apple tree of all obvious deadwood, T7 Crown clean Apple tree of all obvious deadwood, T9 Fell Beech tree and provide replacement, T17 Fell Cypress and provide suitable replacement, T18 Fell Pear tree and provide suitable replacement, G1 Fell Goat Willow and provide suitable replacement, T19 Fell Blue Atlas Cedar and provide suitable replacement, T24 Crown clean Sycamore tree of all obvious deadwood, T25 Fell Birch tree to allow light into property and provide a new tree in a more suitable location, T28 Cut ivy from Black Pine at ground level and leave to die off, T29 Fell Sycamore to allow light into the property and provide a new tree in a more suitable location, T30 Cut ivy

from Lime tree and leave to die off, shorten branch over drive to 2m from main stem. Works required due to health and safety issues. | Little Green North End Bishop Burton

Subject to a site visit by Cllr Gray the Parish Council had no objections to this application

11/05916/TCA-Application to carry out tree works in a conservation area-Mr Hoyes, Hansby House, Church Side, Bishop Burton

There were no objections to this application

01.361 Finance

The up to date income & expenditure sheet was discussed as previously circulated to Councillors.

RESOLVED that the following accounts were authorised for payment:

Barclaycard-Hull Daily Mail (clerks advert)	£214.80
Audit Commission	£252.00
Viking Direct-printer/photocopier ink	£82.49
S Ellerington-stationery/postage	£27.14
ERYC-street lights	£5194.31

It was agreed to leave the invoice for Graham & Co until a decision had been made after reading the independent advisors report.

The following amounts had been received into the account:

HMC&E-Vat reclaimed up to 31.03.11	£6679.03
Hornseys – Cottage Field rent	£402.00
Yorkshire Water-refund for overpaid account	£151.93

Cllr Ellerington had spoken to ERNLLCA who had recommended David Walker as the internal auditor. She had contacted him and received details of the service he would provide.

It was proposed by Cllr Thomas; seconded by Cllr Jolliffe that David Walker be appointed as the Internal Auditor. RESOLVED that David Walker be appointed as the internal auditor for year ended 31st March 2012.

Cllr Ellerington is to complete the accounts to the year end at 31st March 2012 so any problems arising from the previous year can be dealt with if necessary.

01.362 Correspondence

ERYC Parish & Town Councils networking event on 15th February-Cllrs D Oxtoby & S. Ellerington are to attend

NALC are asking for beacons to be lit for the Queens Diamond Jubilee on 4th June 2012 between 10pm and 10.30pm. It was agreed to light one at Burton Raikes Farm and Cllr Thomas is to contact the village social group 'The Beggars' to help with the occasion.

ERYC-Emergency Planning First Aid Course on 8th March

Local Action Team/Community Partnership were asking for nominations for Chairman

01.363 Any other business

- I. Grass cutting tenders-J R Turnbull have submitted their tender (£125.18 per cut and £74.16/cut churchyard) and others are to be obtained from Landplan and Charles Charlton. When they arrive they will be emailed to Councillors for consideration.
- II. It had been suggested that a village photograph should be done to commemorate the Queens Diamond Jubilee. Cllr Thomas is to ask 'The Beggars' if they would be prepared to organise this.
- III. The broken kerb on the corner of Ratten Row/Callas has been reported to ERYC (call reference 486420)

- IV. ERNLLCA meeting held on 11th January 2012-Cllrs Ellerington & D Oxtoby had attended this to introduce the Parish Council to the organisation.
- V. Cllr Ellerington had obtained a price of £7.50 + Vat each for two sweet chestnut trees to be planted on Raikes Road to replace the horse chestnuts which had died. Tree guards would also need to be bought and authorisation was granted for these purchases to be made.
- VI. Cllr Swann reported that dogs fouling the pavements in the village-Puddingate in particular-was once again proving to be a problem. When there had been a recent problem on Dalegate a sign had been placed on the grass and it seemed to help the situation. Cllr Ellerington agreed to look into this.
- VII. Cllr D Oxtoby is to report the faulty light on Eastfield Farm and the unsafe lamp head on Finkle Street.

The Parish Council tendered their sincere thanks to Cllr Ellerington for all her work whilst they have been without a clerk.

01.364 Date of next meeting

The next meeting is on Monday, 26th March 2012

There being no other business the Chairman declared the meeting closed at 9.30pm

Chairman.....

Date.....