

## **BISHOP BURTON PARISH COUNCIL -MEETING MINUTES**

Minutes of Bishop Burton Parish Council meeting held by Zoom on Monday 6th July 2020 at 7.00pm.

### **Present:**

Councillors: Cllr Jack Wray; Cllr Bryn Jones; Cllr Mrs Sue Ellerington; Cllr Leonard Byass; Cllr Mark Hoddinott; Cllr Andrew Oxtoby; Cllr Martin Gray.

Ward Councillor: Pauline Greenwood

*Members of the public* – None.

**7.1832 Apologies for absence:** Cllr David Oxtoby; Cllr Jonathon Dolton.

**7.1833 Declaration of Pecuniary and non-pecuniary interests and requests for dispensations:** None

**7.1834 Open Forum** – No matters arising.

**7.1835 Minutes of previous meetings** – Minutes of the Full Council Meeting of 18<sup>th</sup> May 2020, and planning meetings of 25<sup>th</sup> May, 8<sup>th</sup> June and 22<sup>nd</sup> June were circulated. Unanimously **resolved** that the minutes of the meetings are a true and correct record, proposed Cllr Wray, seconded Cllr Hoddinott. The minutes were duly signed by the chair.

**7.1836** Matters Arising:

- a. Trees Little Green – Done, trees have now been trimmed back.
- b. Trees Bryan Mere – Done, trees have now been trimmed back.
- c. Path in front of Packers Hill – done
- d. Litter pick - Good turn out and lot of rubbish picked up.
- e. Mere Railings – Wire has now arrived. **Resolved** Clerk to arrange date in conjunction with Cllr Gray and traffic management.
- f. Cold Harbour view road markings – A response has been received from ERYC saying that it additional marking is not appropriate. It was **resolved** Clerk to respond to ERYC affirming why the PC believe it is necessary.

**7.1837** Matters previously deferred due to COVID19

- a. Path Bishop Burton to Beverley. **Resolved** Clerk to contact ERYC enquiring if it could be converted into a cycle lane/path in line with new government pledges.
- b. School bus - ongoing
- c. Flooding - ongoing
- d. Accidents Dog Kennel Lane - ongoing
- e. Yellow lines update Finkle Street – ongoing.
- f. Steps up to Messengers Cottage - ongoing
- g. Mobile phone coverage - ongoing
- h. Traffic plan – Bryan Mere/Finkle Street/Dale Gate – carried forward
- i. Christmas Lights - electric source – Clerk to chase again
- j. Plaque for bench – Clerk to obtain quote
- k. Dog warden meeting – no new date yet

**7.1838** Review of:

- l. **Recording of meeting policy.** The policy was circulated for review and comment. Unanimously resolved no amendments required, proposed Cllr Ellerington seconded Cllr Wray. The summary to that effect was duly signed by the chair.
- m. **Health & Safety policy.** The policy was circulated for review and comment. Unanimously resolved no amendments required, proposed Cllr Ellerington seconded Cllr Wray. The summary to that effect was duly signed by the chair.
- n. **Equal opportunities policy.** The policy was circulated for review and comment. Unanimously resolved no amendments required, proposed Cllr Ellerington seconded Cllr Wray. The summary to that effect was duly signed by the chair.
- o. **Document retention and disposal policy.** The policy was circulated for review and comment. Unanimously resolved no amendments required, proposed Cllr Ellerington seconded Cllr Wray. The summary to that effect was duly signed by the chair.
- p. **Management of transferrable data policy.** The policy was circulated for review and comment. Unanimously resolved no amendments required, proposed Cllr Ellerington seconded Cllr Wray. The summary to that effect was duly signed by the chair.

**7.1839 BP Petrol Station Consultation-** Parish Council response submitted to Inspectorate. Awaiting decision. No date announced.

**7.1840 Killingwoldgraves Petrol Station** – It was confirmed that at the meeting the Committee agreed to defer the matter in line with the planning officer’s recommendation, which was to defer until access matters were resolved. If they can be resolved, then outline planning will be approved.

**7.1841 Listed Buildings.** It was **resolved** that Cllr Wray would continue to pursue the matter.

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- 7.1842 Trees around the village** – Cllr Wray confirmed that the landowners along the Cherry road and up Cold Harbour view are keen to be part of the scheme.
- 7.1843 Neighbourhood watch a) No cold calling update** -ongoing
- 7.1844 Playground – a) Re-opening plan- i)** It was unanimously **resolved** to approve the risk assessment, proposed Cllr Ellerington, seconded Cllr Hoddinott, the chair duly signed the assessment; ii) It was unanimously **resolved**, proposed Cllr Ellerington, seconded Cllr Wray, to approve the proposed playground signage circulated with minor amendments iii) It was unanimously **resolved**, proposed Cllr Wray, seconded Cllr Hoddinott, that the Clerk would produce the posters and that Cllr Gray would construct and erect a board to display them ready for re-opening; iv) It was unanimously **resolved**, proposed Cllr Hoddinott, seconded Cllr Wray, to re-open the playground on the 1<sup>st</sup> August; v) Cllr Hoddinott to carry out an inspection prior to re-opening. **b) Minor refurbishment** – areas of the playground have been re-seeded and re-turfed. It is taking well. Grass cutter to cut just prior to opening. **c) Laurel** - It was unanimously **resolved**, proposed Cllr Hoddinott, seconded Cllr Wray to trim the Laurel bush to below the light.
- 7.1845 Heritage Open Day** – It is understood that at present the day will go ahead. It is understood that due to COVID19 work on the church has been postponed and may take place over this period. It is not clear whether access will be permissible. Clerk to discuss matter further with organiser.
- 7.1846 Memorial Plaque** – It was unanimously **resolved**, proposed Cllr Wray, seconded Cllr Gray to unveil the plaque after the 11/11 memorial service. Clerk to ask Mr Swann if he would unveil the plaque.
- 7.1847 Grass Cutting** a) number of cuts – It was unanimously **resolved**, proposed Cllr Hoddinott, seconded Cllr Ellerington, to increase the number of permitted cuts to 18 b) 2021 contract. It was unanimously **resolved**, proposed Cllr Wray, seconded Cllr Hoddinott to put the grass cutting contract out to tender for 3 years. It was agreed to ask Turnbolls, the current incumbent, Landplan and Cllr Gray. Clerk to send out letters.
- 7.1848 Website-** It was **resolved** that Cllr’s Jones, Hoddinott and Ellerington to meet with the clerk to progress the matter. Clerk to arrange.
- 7.1849 Tree Works** – It has been brought to the Parish Council’s attention that some trees appear to have been felled without permission. **Resolved** – Clerk to pursue.
- 7.1850 SLCC annual Membership - £109.00.** It was unanimously **resolved**, proposed Cllr Jones, seconded Cllr A.Oxtoby, to pay.
- 7.1851 Fly tipping** – It has come to the Parish council’s attention that fly tipping appears to be on the rise. **Resolved** to include a piece in the next magazine. The council would formally like to thank Mr Gooder for his work in clearing up the recent Fly Tipping on Dale Gate.
- 7.1852 War memorial** - Cllr’s Gray and Byass were thanked for cleaning up the war memorial. Everyone agreed that it looks much better now. It was queried whether there was a way that the cleaning could reach to the top of the war memorial. Cllr’s Gray and Byass confirmed that the matter was in hand.
- 7.1853 ASB** - The Clerk confirmed that the matter is progressing.
- 7.1854 Planning**  
The following applications have been approved:  
a) 20/00867/PLF; 20/00984/PLB – Crowberry cottage  
b) DC/20/01404/TCA – Bishop Burton College  
ERYC raised no Objections in respect of the following tree works:  
a) DC/20/01258/TCA – Hollow Meadow  
b) DC/20/01404/TCA – Chainbridge  
The Following applications have been received:  
a) **20/01676/PLF Proposal:** Erection of single storey extension to rear, first floor extension to side and detached garage **Location:** 2 Cold Harbour View Bishop Burton East Riding Of Yorkshire HU17 8QJ **Applicant:** Mr & Mrs Youell **Application type:** Full Planning Permission  
It was unanimously **resolved** that the Parish council had no objections to the proposed planning.
- 7.1855 Finance – year end accounts to 31 March 2021**
- Main account - The receipts and payments account to date (as circulated) was reviewed along with April & May’s bank reconciliation. It was unanimously **resolved** to approve them, proposed Cllr Ellerington, seconded Cllr Gray. The accounts were duly signed by the chair
  - Bonfire account – - The receipts and payments account to date (as circulated) was reviewed along with April & May’s bank reconciliation. It was unanimously **resolved** to approve them, proposed Cllr Wray, seconded Cllr Hoddinott. The accounts were duly signed by the chair
- Finance – other  
*To Pay:*
- |   |           |
|---|-----------|
| Clerk overtime and expenses (cheque 101633) | £1,568.99 |
| S.Knight – Handyman (cheque 101634)         | £57.50    |
| SLCC membership (cheque 101635)             | £109.00   |

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C.Charlton – Grass (cheque 101636) £1,650.00  
*Paid – direct debit:*

Opus energy ( April) £115.92

Opus energy (11 May) £98.85

The above payments were reviewed, and it was unanimously **resolved** that they should be paid.  
Proposed Cllr Wray seconded Cllr Hoddinott.

Received:

Precept £10,080.00

Field Rent £510.00

**7.1856 Correspondence**

a. National Highways & Transport User Satisfaction Survey. **Resolved** – Clerk to complete.

**7.1857 Any Other Business.**

**a) Conservation Area** – It was queried whether there were any rules governing the use of artificial grass in a conservation area.

**b) Johnsons Pond** – Cllr Gray confirmed that work on the pond was now underway.

Chairman declared the meeting closed at 8.45pm

Date of next Full Parish Council meeting 21<sup>st</sup> September 2020 7.30pm Bishop Burton Village Hall or by zoom.

Signed.....

Date.....

Chairman