

Minutes of Bishop Burton Parish Council meeting held in Bishop Burton Village Hall on Monday 1st July 2019 at 7.30pm.

Present:

Councillors: Cllr Mrs Sue Ellerington; Cllr Leonard Byass; Cllr Jack Wray; Cllr Jonathon Dolton; Cllr Bryn Jones; Cllr Mark Hoddinott; Cllr Martin Gray.

Ward Councillors: Cllr Greenwood (part)

Members of the public – None.

7.1600 Apologies for absence: Cllr A.Oxtoby; Cllr D.Oxtoby.

7.1601 Declaration of Pecuniary and non-pecuniary interests and requests for dispensations: Cllr Ellerington declared an interest in item 7.1620 b).

7.1602 Open Forum – No matters arising.

7.1603 Minutes of previous meetings - Minutes of the Full Council Meeting of 20th May, and planning meetings of 1st May and 10th June were circulated. **Resolved** minutes of 1st May are a true and correct record, proposed Cllr Gray, seconded Cllr Hoddinott. **Resolved** minutes of 20th May are a true and correct record, proposed Cllr Ellerington, seconded Cllr Hoddinott. **Resolved** minutes of 10th June are a true and correct record, proposed Cllr Jones, seconded Cllr Gray. The minutes were duly signed by the chair.

7.1604 Matters arising

- a) **Bus stop area for school bus** – No further information from ERYC despite chasing. **Resolved** clerk to request Cllr Greenwood to progress.
- b) **Steps up to Messengers Cottage** – ERYC have confirmed that the steps up to Messengers cottage will be re-instated with wooden rails in July. **Resolved.** Noted.
- c) **Footpath signpost** – The Handyman has re-instated the sign.
- d) **Light in bus shelter** – The Handyman has fixed the bus shelter light.
- e) **Garage at back of Pudding Gate** - **Resolved** clerk to request Cllr Greenwood to progress.
- f) **Listing of ice houses** – ongoing.

7.1605 Review and approval of:

- a) **Recording of Council Meetings Policy.** The policy was circulated for review and comment. Unanimously **resolved** no amendments required, proposed Cllr Ellerington seconded Cllr Wray. The summary to that effect was duly signed by the chair.
- b) **Health & Safety Policy.** The policy was circulated for review and comment. Unanimously **resolved** no amendments required, proposed Cllr Hoddinott seconded Cllr Wray. The summary to that effect was duly signed by the chair.
- c) **Equal Opportunities Policy.** The policy was circulated for review and comment. Unanimously **resolved** no amendments required, proposed Cllr Hoddinott seconded Cllr Ellerington. The summary to that effect was duly signed by the chair.
- d) **Management of transferrable data policy.** The policy was circulated for review and comment. Unanimously **resolved** no amendments required, proposed Cllr Ellerington seconded Cllr Jones. The summary to that effect was duly signed by the chair.
- e) **Document retention and disposal policy.** The policy was circulated for review and comment. Unanimously **resolved** no amendments required, proposed Cllr Byass seconded Cllr Hoddinott. The summary to that effect was duly signed by the chair.

7.1606 Footway Lighting Maintenance

- a) **To agree whether appropriate to change to service level agreement 1 from current agreement 2.** Service level agreement 1 would include all electricity and servicing. Clerk confirmed that the current electric contract runs until May 2021 and cannot finish early. Calculations indicate that taking all the elements into consideration there is little difference in cost between using ERYC and current providers. **Resolved** to look again when the electric contract comes up for renewal.
- b) **To agree contractor re lamp posts.** Two tenders were received. It was unanimously **Resolved** to accept the lowest tender. Proposed Cllr Gray, seconded Cllr Wray. Clerk to write to companies informing them of the decision.
- c) **To agree contractor re electrical and structural testing.** ERYC have quoted £10 for electrical testing and £5 for structural testing. The total cost would be £125. Unanimously **resolved** to accept ERYC quote. Proposed Cllr Ellerington, seconded Cllr Gray. Clerk to instruct ERYC to proceed with work.

7.1607 Town & Parish Liaison Meeting – Cllrs Hoddinott and Jones updated the meeting on the salient points from the planning focussed meeting. Minutes and documents circulated by ERYC will be forwarded to all councillors.

7.1608 To agree following roles:

- a) **Litter Pick** –It was unanimously **resolved** that Cllr Gray be responsible for future village litter picks

- 7.1609 Petrol Station Consultation update** – It is understood that further information has been requested from the applicant. When this is received if it requires consultation a meeting will be arranged and all those on the mailing list will be informed.
- 7.1610 WWII plaque update.** – carried forward to September meeting.
- 7.1611 Mere railings** – It was **resolved** that the railings needed repainting and the wire at the back needs renewing with plastic coated weld mesh 50mm square. It was **resolved** that three quotes be obtained and the Clerk request 3 day traffic management from ERYC.
- 7.1612 V.E. Day - Friday 8 May 2020** – It has been announced that Friday 8th May is now a bank holiday. It was **resolved** that a day of celebration to be organised around the national template. **Resolved** Clerk to put an advert in the September magazine for volunteers to help organise the day. **Resolved** P.C. to contribute towards the day.
- 7.1613 SLCC Clerks training day 15th July** – Unanimously **resolved** to approve the attendance of the Clerk at the training day (£15), proposed Cllr Ellerington, seconded Cllr Hoddinott.
- 7.1614 Data protection annual fee due £35 (inc £5 DD discount).** Unanimously **Resolved** to pay, proposed Cllr Gray seconded Cllr Ellerington.
- 7.1615 Bishop Burton Parish Council – Facebook page** – Cllrs Hoddinott and Jones gave a summary of the advantages and disadvantages. It was **resolved** that a facebook page was not appropriate at this time. It was noted that “nextdoor” seemed to work well and could be restricted to the village. It was noted that many villagers are not aware of it. **Resolved** to include the matter in the September village magazine to increase the take up.
- 7.1616 Neighbourhood watch a) No cold calling update** – Further leaflets have now been received to enable Finkle Street to be covered. **b) speed awareness initiative update.** The police have confirmed that an experienced full-time co-ordinator for the Community Speeds Watch scheme has been appointed and that interested parties will be contacted shortly. **Resolved** clerk to email to confirm the Parish is interested in being part of the initial roll-out.
- 7.1617 Donations and payments made on behalf of Church.** ERNLLCA have confirmed that the internal auditor’s interpretation that section 8 of the 1894 Local Government Act applies and cannot be overridden by S137 of the 1972 Local Government Act. Section 8 prohibits a Parish Council from incurring expenditure on “property relating to the affairs of the church or held for an ecclesiastical charity”. This prohibits the Parish Council from paying for the cutting of the grass in the churchyard, as at present. It was unanimously **resolved**, proposed Cllr Wray seconded Cllr Byass, the clerk write to:- 1) the local PCC informing them that the Parish Council is no longer able to pay for cutting the grass in the churchyard; and 2) the grass contractor to advise him that the Parish Council is no longer able to pay for cutting the churchyard grass.
- 7.1618 Village Matters:**
- a) Trees – Bryan Mere green.** Cllr Hoddinott has been asked that the weight in the lower branches of the Oak and Sweet Chestnut on Bryan Mere Green be reduced such that you are able to walk underneath and their crowns reduced to prevent them becoming too large for their location. It was unanimously **resolved** that East Riding be contacted and requested to carry out the work.
 - b) Railings on Pudding Gate on path to Village Hall** – the occupants of 50 Pudding Gate have asked if the Parish Council would like the railings that run from Pudding Gate towards the Village Hall painting. The Parish Council unanimously **resolved** to take them up on their offer and asked that they are painted black and white in the same manner as those on Finkle street.
 - c) Gritting for 2019/2020 season** – The 2018/19 season gritting contractor informed the Clerk that his price for the 2019/20 season would be £40 per grit. The Parish Council agreed that it had been well received in 2018/19 and **resolved** to accept his quote. Proposed Cllr Ellerington, seconded Cllr Wray. Clerk to confirm in writing.
 - d) Grass cutting 2019** – Due to the weather the grass contractor has requested more than 14 cuts if needed. Unanimously **resolved** to authorise the additional cuts. Proposed Cllr Dolton, seconded Cllr Hoddinott. Clerk to confirm in writing.
 - e) Grass cutting 2020** – The current grass contractor informed the Clerk that he will hold his prices for 2020. The Parish Cllrs unanimously **resolved** to accept his price for 2020. Proposed Cllr Dolton, seconded Cllr Byass. Clerk to confirm in writing.
 - f) Path in front of 10&11 School Green & on The Green.** The Parish Council notes that ERYC have sided out and resurfaced the paths. It was unanimously **Resolved** to write to ERYC complimenting them on a job well done, they are now much easier to walk on, being wider and more slip resistant. Proposed Cllr Ellerington, seconded Cllr Wray.
- 7.1619 Playground**
- a) Weekly inspections** – It has been noted that a screw on one of the pieces of equipment is becoming loose. **Resolved** Cllr Dolton to fix.
- 7.1620 Planning**
- The Following applications have been approved:
- a) 19/01022/PLF – 7 Dale Gate.
- The Following applications have been received:

- b) **Proposal:** Erection of single storey extension to rear and internal alterations to allow for conversion of existing dwelling to form 2 self-contained apartments
Location: Knights Garth Farm Callas Bishop Burton East Riding Of Yorkshire HU17 8QL.
Applicant: Mr P Ellerington. **Application type:** Full Planning Permission **Ref:** 19/01827/PLF.
 The Parish Council unanimously **resolved** that it has no objection to the application. Proposed Cllr Gray seconded Cllr Hoddinott.
 (Cllr Ellerington left the meeting for the duration of the discussion, and the vice-chair Cllr Gray took over the chair).
- c) **Proposal:** Installation of Air Dome structure and generator following construction of a football training pitch and alterations to existing car parking. **Location:** Land North West Of Bishop Burton College York Road Bishop Burton East Riding Of Yorkshire HU17 8QG. **Applicant:** Hull City Tigers. **Application type:** Full Planning Permission. **Ref:** 19/01589/PLF.
 The Parish council agreed that it wished to encourage youngsters to play football, but that this needed to be balanced with the needs of the village. Following the site meeting and assurances that a letter with changes to be application is to be submitted by the applicant, the Parish Council unanimously **resolved** that whilst it now had no objection to the proposal with all the changes discussed at the meeting, it wished conditions to be imposed in respect of use, hours of operation and lighting, to ensure the Air Dome is used in the future as agreed at today's meeting. Proposed Cllr Dolton seconded Cllr Gray. **Resolved** Clerk to write and submit the Parish Council response once the letter detailing the application changes is received from the applicant.
- d) **Proposal:** T1 Ash: Pruning : Crown clean and weight reduction of up to 20% T9 Horse Chestnut : Pruning : Reduction of limbs over car park and boundary, nominal 4m reduction or 25% T10 Plane: Pruning : Crown clean, and crown lift/reduce where overhanging boundary T11 Plane: Pruning : Crown clean, and crown lift/reduce where overhanging boundary T17 Ash: Pruning : Crown clean, clear lines, and reduce overextended limbs, over boundary, by nominal 4m reduction or 25% T25 Ash, Pruning : Crown clean, and crown reduce where over drive, by nominal max 5m reduction or 25% T26 Ash, Pruning : Crown clean, and crown reduce where over drive, by nominal max 5m reduction or 25% T27 Sycamore, Pruning : Crown clean, fully remove rubbing limb, and crown reduce limbs towards drive, by nominal max 5m reduction or 25% T35 Ash, Fell: Due to risk of failure, after previous loss of major limbs.
Location: Little Green North End Bishop Burton East Riding Of Yorkshire HU17 8JJ
Applicant: Mr Laurence Corrigan **Application type:** Tree Works in Conservation Areas. **Ref:** 19/01985/TCA
 The Parish Council unanimously **resolved** that it has no objection to the tree works as specified in the application. Proposed Cllr Gray seconded Cllr Ellerington.

Planning enquiry:

- e) **re land for sale at Garth Ends Road, Bishop Burton.** – A request has been received for clarification on the Parish Council's view in respect building on the land which was for sale at Garth Ends road. The Parish Council unanimously **resolved** that, in line with the local plan, there should be no building outside the building line. Proposed Cllr Hoddinott, seconded Cllr Dolton.

7.1621 Finance – year end accounts to 31 March 2020

- i. **Main account** - The receipts and payments account to date was reviewed along with April & May's bank reconciliation. It was unanimously **resolved** to approve them, proposed Cllr Ellerington , seconded Cllr Hoddinott. The accounts were duly signed by the chair
- ii. **Cheque Signatories** – It was unanimously **resolved** to add Cllr Gray as a signatory and remove Cllr D.Oxtoby, proposed Cllr Wray, seconded Cllr Hoddinott.

Finance – other

To Pay:

Clerk Q2 wages overtime and expenses (cheque 101586)	£1,362.98
C.Charlton (Grass cutting)(cheque 101587)	£1,710.00
M.Gray (hedge cutting in play area)(cheque 101588)	£180.00

Paid – direct debit:

Opus energy (9 th April)	£109.78
Opus energy (9 th May)	£100.11

The above payments were reviewed, and it was unanimously **resolved** that they should be paid.

Proposed Cllr Hoddinott seconded Cllr Wray.

Received:

Field rent (7th May)	£510.00
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7.1622 Correspondence - none

7.1623 Any Other Business

- a) **Tree works in Village** – The Clerk stated that the grass cutter had asked that the Lime on The Green which has a seat around it be crown lifted so that he is able to mow underneath it and the seat becomes usable again. **Resolved** Clerk complete and submit the planning form.
- b) **SLCC/ALCC** – Annual membership renewal. **Resolved** to renew SLCC/ALCC membership proposed Cllr Ellerington, seconded Cllr Hoddinott.
- c) **Bench at corner of Balk End Lane and Dale Gate** – **Resolve** to ask Handyman to re varnish the seat.
- d) **Path in front of Packers Hill** – East Riding have confirmed that the land belongs to them and are looking into the matter. **Resolved** clerk to progress.

Date of next Parish Council Meeting Monday 16th September 2019, 7.00pm Bishop Burton Village Hall.

Chairman declared the meeting closed at 9.40pm

Signed.....

Date.....

Chairman

DRAFT