

BISHOP BURTON PARISH COUNCIL

Clerk –Margaret Hebb, Dunvegan, Pudding Gate, Bishop Burton, HU17 8QH.
Tel: (01964) 551315. Email: @bishopburtonparishcouncil@yahoo.co.uk

14 May 2019

Official Notice of a Parish Council Meeting to be held on **Monday 20th May 2019 at 7.30pm in Bishop Burton Village Hall**

Public are invited to attend this meeting.

AGENDA

1. Apologies for absence
2. Declaration of Acceptance of Office
3. Election of Chairman
4. Election of Vice chairman
5. Signing of Declaration of Acceptance of Office (Chairman & Vice Chairman)
6. Appointment of delegates to ERNLLCA meetings

To be followed by the Parish Council meeting

1. Declaration of Pecuniary and non-pecuniary Interests; Requests for dispensations.
2. Open Forum - matters of concern to be forwarded to the Chairman prior to the meeting.
3. Minutes of previous meetings – Full Council Meeting of 18th March, and planning meetings of 15th April and 1st May as previously circulated.
4. Matters Arising:
 - a. Bus stop area for school bus – update
 - b. Steps up to Messengers Cottage – update
 - c. Location of 30mph speed limit sign Garth Ends road – update
 - d. Lambing Sunday - update
 - e. Village Litter pick – update
 - f. Light – old School House – ERYC have completed the work – invoice awaited.
 - g. Dog Kennel Lane – accidents – Police have just come back with the statistics. Matter now sent to ERYC, awaiting response
 - h. Dog Kennel Lane – Bridleway use by motorbikes. ERYC advised cannot alter entrance as bridleway and Horse association do not want barriers. Will put a sign up saying no motor vehicles. These matters are now police matters and need to be reported to them.
 - i. Handyman – new handyman has been appointed.
 - j. WWII plaque – update.
 - k. Yorkshire Ambulance Service Defibrillator (YAS)– Andy Noon at the Altisidora has confirmed that he will be the nominated person to carry out the weekly checks. YAS has been informed.
 - l. Footpath from Bishop Burton to Beverley – ERYC have confirmed that they are to side it out this financial year.
 - m. Garage at back of Pudding Gate – ongoing.
 - n. Listing of ice houses – ongoing.
5. Parish Open Meeting:
 - a. Matters arising - Path outside Packers Hill
 - b. Review of format
7. Review of:
 - a. Fixed Asset Register
 - b. Code of Conduct
 - c. Risk Assessments
 - d. Financial Regulations
 - e. Standing Orders
8. To agree following roles:
 - a. Village Hall
 - b. Bonfire
 - c. Neighbourhood Watch
 - d. Playground inspections
9. Petrol Station Consultation update
10. Insurance – annual renewal Zurich 5 year LTA until 2023 £1528.10 (3.5%inc.) – (prior year£1,476.08)
11. R.S.Cleaning quote – To review quote and agree actions.
12. Road Closed – ERYC to charge £150 – affects bonfire
13. ERNLLCA subscription - £293.00 due 30th April

Chairman:

Cllr D Oxtoby, Burton Raikes Farm, Bishop Burton, Nr Beverley, East Yorkshire, HU17 8QA
01964 550346 or 07889 730753

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14. ERNLLCA training – Chairmanship – Cllr Ellerington, anyone else interested in attending?
15. V.E. Day 8-10 May 2020 – Parish Council plans?
16. Bishop Burton Parish Council – Facebook page – update Cllr Hoddinott
17. Neighbourhood watch a) No cold calling update b) speed awareness initiative update c) 6 monthly ASBO update – no matter in Bishop Burton.
18. Donations and payments made on behalf of Church – to review latest guidance and agree actions.
19. Playground
 - a. Weekly inspections – no matters to report b) Trees have been cut back.
20. Planning
The Following applications have been received: None
21. Finance – year end accounts to 31 March 2019
 - i. Main account - To review and approve the receipts and payments account for the year and the year-end bank reconciliation. (as circulated)
 - ii. Firework account - To review and approve the receipts and payments account for the year and the bank reconciliations Jan - March. (as circulated).
 - iii. Combined - To review and approve the receipts and payments account for the year and the year-end bank reconciliation. (as circulated)
 - iv. To review the effectiveness of the internal control systems, prepare the annual governance statement and consider any system changes that need to be made.
 - v. To consider and approve “section 1 - annual governance statement” of the AGAR (Annual Governance and Accountability Return), to authorise chairman to sign on behalf of the Parish council.
 - vi. To consider the accounting statements in “section 2 -accounting statements 2018/19” of the AGAR, to approve the accounting statements by resolution, to authorise the chairman to sign on behalf of the Parish Council.
 - vii. To consider internal audit report and its findings.

Finance – other

To Pay:

Clerk Q1, overtime and expenses (cheque 101580)	£1068.96
ERNLLCA (Chairmanship training) (cheque 101581)	£54.00
ERNLLCA membership (cheque 101582)	£293.00
Zurich (Insurance) (cheque 101583)	£1528.10
R.Dixon – internal audit (cheque 101584)	£349.00
Yorkshire Water (cheque 101585)	£14.18

Paid – direct debit:

Opus energy (11 March 2018)	£108.08
Opus energy (9 April)	£109.78

Received:

Precept – ERYC	£9,600.00
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22. Correspondence
 - a. ERNLLCA – resolutions for the 2019 AGM?
 - b. Town & Parish Council Liaison Meetings – County Hall Beverley, 29th May (2.30-4.30pm) or 4th June (6-8pm) (re planning).
 - c. ERNLLCA – “being a good councillor” – to agree who should attend.
 - d. Merchant Navy Day – 3rd September – fly the flag?
 - e. Sancton wind farm – tree planting fund.
23. Any Other Business.

Date of next Full Parish Council meeting 1st July 2019 7.30pm Bishop Burton Village Hall.

Signed.....*Margaret Hebb*

Date: 14 May 2019

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