

Minutes of Bishop Burton Parish Council meeting held in Bishop Burton Village Hall on Monday 17<sup>th</sup> September 2018 at 7.30pm.

**Present:**

Councillors: Cllr David Oxtoby; Cllr Mrs Sue Ellerington; Cllr Leonard Byass; Cllr Jack Wray; Cllr Andrew Oxtoby; Cllr Trevor Thomas; Cllr Martin Gray; Cllr Mark Hoddinott.

*Members of the public* – none.

**9.1451 Apologies for absence:** Cllr Jonathon Dolton.

**9.1452 Declaration of Pecuniary and non-pecuniary interests and requests for dispensations:**  
none

**9.1453 Open Forum** – no matters arising

**9.1454 Minutes of previous meetings** - Minutes of the Full Council Meeting of 2<sup>nd</sup> July, and planning meetings of 16<sup>th</sup> July and 6<sup>th</sup> and 28<sup>th</sup> August were previously circulated. **Resolved** planning minutes of 6<sup>th</sup> and 28<sup>th</sup> August were a true and correct record, proposed Cllr Ellerington, seconded Cllr Gray. **Resolved** full council minutes and planning minutes of 16<sup>th</sup> July were a true and correct record, proposed Cllr Ellerington, seconded Cllr Byass. The minutes were duly signed by the chair.

**9.1455 Matters arising**

- a) Johnsons Pond – the matter is ongoing
- b) Railings – It was agreed that the railing at Cold Harbour View look excellent. Invoice £2,509 (ex VAT) was received and paid.
- c) Renewal of Yellow lines in the village – request has been submitted still ongoing. **Resolved** Clerk to chase.
- d) Yorkshire Ambulance Service Defibrillator – New box/pads/battery delivered 23 August, defib not functioning correctly and has been taken for servicing. Now included in insurance. **Resolved** Clerk to chase.
- e) Tesco's bench plaques – these have now been fitted and look good.
- f) Bin for seat near Garths End – Cllr Gray to arrange fitting and notify clerk once fitted so it can be emptied.
- g) Garage at back of Pudding Gate – chased again – no further update.
- h) Listing of ice houses – ongoing

**9.1456 Bryan Mere Flooding** - East Riding Council are arranging for additional work to be undertaken on the soakaways in the green to clean them out and try to get them running better. They are contacting Yorkshire Water to try and get permission to install an overflow from the soakaways to the surface water system on Bryan Mere. **Resolved** Clerk to continue to chase progress and status.

**9.1457 Flood and Coastal Risk Survey.** The matter was discussed, and it was **Resolved** that the Clerk should complete and submit the survey.

**9.1458 Severe weather plan –paths gritting/snow clearance.** The Clerk has discussed notification of the need to grit paths with ERYC. It is understood that they believe there is a method by which they can notify the Parish Council when ERYC would be gritting. It was **resolved** that this sounded promising and **resolved** that Bishop Burton Parish could use this as a basis to grit. The clerk is continuing to pursue this as a solution. It was **Resolved** that Chris Charlton would be used to grit the pavements at an hourly rate of £15, and that the equipment would be held at Cllr Thomas's premises for use by Mr Charlton. It was **Resolved** that Cllr Wray would draw up a route and discuss and agree the matter with Mr Charlton. This would then be incorporated into the severe weather plan and presented for approval at the next full council meeting.

**9.1459 Zebra Crossing.** East Riding undertook a 12-hour pedestrian and traffic survey between 07.00 and 19.00. The results show there were 77 pedestrian movements and 699 vehicle movements. The busiest time was 13.30 and 14.15 when there were 24 pedestrian movements. This combined with the road safety record calculates as 22 points which is categorised as low priority. Whilst East Riding recognise residents' concerns with respect to crossing the road, there are currently insufficient people crossing the road to support the provision of a pedestrian crossing facility at this location. The Parish Council **notes** the results of the survey.

**9.1460 Neighbourhood Watch.** Cllr Ellerington updated the meeting. She attended a meeting with the new chief constable and was pleased to note that the recent reduction in officers (from 2200 to 1400) is being reversed with an additional 300 being recruited to bring the number of officers to 1700. At the meeting the use of speed cameras by residents was discussed. It was agreed that this would be a good idea and it is understood that a grant has been applied for. Should the grant be approved a community speed camera will be purchased and training given to villagers in its use. It is hoped that it will help reduce speeding in the village along village lanes as well as the main road. Further details will be published following the neighbourhood watch meeting.

- 9.1461 Bishop Burton College.** The Parish Councillors were very pleased to note that Bill Meredith has now been appointed Chief Executive and principal. It was **Resolved** that a letter congratulating him on his appointment be sent to the College. The Parish Council are very pleased to note that the College has kindly agreed to arrange a second visit to the garden on Wednesday 26<sup>th</sup> September at 5pm.
- 9.1462 Battle's over – A Nation's Tribute.** After some discussion it was **Resolved** that the event would start at 6.30pm at Raikes Farm where the beacon would be lit. Cllr D.Oxtoby to enquire if vicar available to say a few words. Once the beacon has been lit 10 rockets will be set off after which soup and sausage rolls would be served along with tea/coffee. It was felt a bugler to play the last post would be appropriate if available. Cllrs to enquire. **Resolved** further meeting of Cllr Wray; D.Oxtoby, Cllr Ellerington and Clerk to agree details. It was noted that a grant is available **resolved** Clerk to apply for the grant.
- 9.1463 Village Litter Pick.** It was **resolved** that the Village Litter Pick would take place on Sunday 7<sup>th</sup> October at 10am. Everyone to meet at the Altisidora, refreshment to be provided in the Altisidora afterwards. Clerk to produce publicity posters.
- 9.1464 Village Parking** – It was noted that there continue to be people using the village for Park & Ride. It was **Resolved** to look into the possibility of residents permits.
- 9.1465 Bonfire Night.** Cllr Wray updated the meeting. The application for road closure is in progress and a meeting has been arranged for the bonfire committee.
- 9.1466 Donations.** It was unanimously **Resolved**, proposed Cllr Ellerington, seconded Cllr Wray, that the donations should be the same as in 2017/18 being Bishop Burton News £320; Bonfire £150; All Saints Church Bishop Burton £450; All Saints Church Bishop Burton re light £35; Village Hall £750. Bishop Burton Village Hall has again asked that the money be kept by the Parish Council so that it can be paid as matching funds if required when grants are applied for, and if not required for this purpose be paid over when requested. It was unanimously **resolved** to hold the money in respect of Bishop Burton Village Hall in reserved funds on this basis. The total amount due to the Village Hall now stands at £2,250.
- 9.1467 Grass Cutting Contract for 2019.** It was unanimously **resolved**, proposed Cllr Ellerington, seconded Cllr Wray, to retain Mr Charlton for 2019 after his offer to hold the 2018 rates for 2019. Cllrs commented that in the early season mulching was unsightly due to the length of grass cut. It was acknowledged that this was partly due to the inclement weather. Clerk to write to Mr Charlton to inform him of the decision and request grass cutting to start as early in the season as practicable.
- 9.1468 Footpath from Bishop Burton to Beverley.** ERYC have confirmed that they are hoping to side it out in this financial year.
- 9.1469 2018 Panto.** Cllr Hoddinott confirmed that there would be no Panto this year due to a number of the normal cast being unavailable. He confirmed that it is hoped that there will be a Panto in 2019.
- 9.1470 Playground**
- a. **Weekly inspections** – no matters to report
  - b. **Rospa annual inspection** is scheduled for September. The price has been confirmed as the same as last year (£66.50+VAT).
- 9.1471 Planning**  
The following planning applications have been approved:
- 1) 18/02045/PLF – The Old Barn.
- The following tree works orders have been granted:
- 1) DC/18/02392/TCA – Fell pine, 24 Callas.
- 9.1472 Finance – year end accounts to 31 March 2019**
- i. Main account - To review and approve the receipts and payments account to date and bank reconciliations (as circulated). It was unanimously **resolved** to approve them, proposed Cllr Ellerington, seconded Cllr Thomas. The accounts were duly signed by the chair.
  - ii. 2017 Annual Return. The audited annual return was reviewed. It was noted that the auditors had no comments. Clerk was thanked for her work. **Resolved** to charge £5 for a copy of the annual review.

Finance – other

*To Pay:*

Grass (Cheque 101553)	£1,995.00
Clerk overtime and expenses (cheque 101554)	£776.05
PKF Littlejohn – external audit (cheque 101555)	£240.00
M.Gray (Cold Harbour Railings)(cheque 101556)	£3,010.80
M.Gray (War memorial, Bryan Mere cable, Johnsons pond)(cheq 101557)	£504.00
Bishop Burton News (cheque 101558)	£320.00
Bishop Burton Bonfire (cheque 101559)	£150.00
Bishop Burton All Saints Church (cheque 101560)	£485.00

*Paid:*

Village Website (annual subscription) (cheque 101549)	£233.14
ERYC – annual rent Village Hall (cheque 101550)	£100.00
K.Richards (repair of War Memorial Wall)(cheque 101551)	£300.00
Yorkshire Water (cheque 101552)	£47.74
<i>Paid – direct debit:</i>	
Opus energy (11 June)	£66.30
Opus energy (9 July)	£83.61
ICO (Information Commissioners Office – annual fee)(3 August)	£35.00
Opus energy (9 August)	£84.40

*Received:* Nil

**9.1473 Correspondence**

- a) Meeting with Keith Hunter, Police and Crime Commissioner for Humberside, 25/10/18, 7-8.30pm, Bishop Burton College. It was **resolved** that Cllr Ellerington and Cllr D.Oxtoby should attend. Clerk to reply as such.
- b) Humber & Wold Rural Action – **Resolved** not to join at this time.
- c) Joint Local Access Forum – **Resolved** not to attend on this occasion.
- d) Hornsea project four offshore wind farm – cable to shore and substation consultation – briefing meeting 18<sup>th</sup> September – **Resolved** Cllr Gray to attend. Clerk to submit form.
- e) ERNLLCA annual conference – **Resolved** that Cllr’s Wray and Hoddinott to attend. Clerk to book.

Date of next Parish Council Meeting 26<sup>th</sup> November 2018, 7.30pm Bishop Burton Village Hall.

Chairman declared the meeting closed at 9.30pm

Signed.....

Date.....

Chairman