

Minutes of Bishop Burton Parish Council meeting held in Bishop Burton Village Hall on Monday 2nd July 2018 at 7.30pm.

Present:

Councillors: Cllr David Oxtoby; Cllr Mrs Sue Ellerington; Cllr Leonard Byass; Cllr Jack Wray; Cllr Andrew Oxtoby; Cllr Jonathon Dolton, Cllr Martin Gray; Cllr Mark Hoddinott.

Members of the public – one.

7.1411 Apologies for absence: Cllr Trevor Thomas.

7.1412 Declaration of Pecuniary and non-pecuniary interests and requests for dispensations: Cllr Gray declared an interest in item 7.1425

7.1413 Open Forum – Mike Wilson of Conceptus spoke to the meeting about the plans to apply for outline planning permission for houses on the Killingwoldgraves site. (This is the site that has recently been granted planning for a factory building).

7.1414 Minutes of previous meetings - Minutes of the full council meeting of the 21st May 2018 and planning meetings of 4th and 18th June were previously circulated. **Resolved** planning minutes were a true and correct record, proposed Cllr Ellerington, seconded Cllr Gray. **Resolved** full council minutes were a true and correct record, proposed Cllr Ellerington, seconded Cllr Byass. The minutes were duly signed by the chair.

7.1415 Matters arising

- a) **War memorial wall** – The work has now been completed and the wall is looking much better. Invoice awaited.
- b) **Johnsons Pond** –The water level has dropped significantly. It is hoped the work can start soon.
- c) **Village pump** – The pump has been repaired.
- d) **Fly tipping** –An article has been included in the village magazine. The rubbish in the layby was picked up in short order. Concern is that it appears to be happening regularly and may be the same people. **Resolved** Cllr Gray to inform the Clerk if it happens again and clerk to request cameras are used to identify the culprits.
- e) **Bryan Mere** – Yorkshire Water have visited the site several times. They have confirmed there is a restriction outside Lavender Cottage where they were digging a hole today. **Resolved** Clerk to continue to follow up on the matter.
- f) **A1079 – speed cameras** –Matter resolved. ERYC have moved the cameras and they no longer obstruct the exit from Tall Trees. It has been noted that the bins were not left tight against the hedge. **Resolved** Clerk to progress the matter.
- g) **Salt bin top of Dale Gate**– ERYC have replaced
- h) **Renewal of Yellow lines in the village** – reported to ERYC.
- i) **Yorkshire Ambulance Service Defibrillator** – YAS have confirmed that they have received the transfer form and matters are in progress.
- j) **Verges in village** – Houltons have made good the verges that they damaged.
- k) **Tesco's bench plaques** – It was agreed that the size of the plaque is too large to easily fit on the benches. **Resolved** Clerk to contact Tesco to understand whether they have smaller plaques or alternatively are happy for them to be cut down to fit. **Resolved** Cllr Gray to arrange the fitting.
- l) **Zebra Crossing** – The survey has been completed, the results are awaited.
- m) **Garage at back of Pudding Gate** – chased again – no further update.
- n) **Listing of ice houses** – ongoing
- o) **Aldborough Parish Council** – emailed, response outstanding.
- p) **Bank along Finkle street** – The matter has been investigated, no action required.

7.1416 Review of:

- a) **Recording of Meetings policy** - The Recordings of Meetings policy was circulated. It was **Resolved** it continues to be appropriate and no amendments are required. Proposed Cllr Hoddinott seconded Cllr Wray. The summary to that effect was duly signed by the chair.
- b) **Health & Safety policy** - The Health & Safety policy was circulated. It was **Resolved** it continues to be appropriate and that no amendments required. Proposed Cllr Ellerington seconded Cllr Hoddinott. The summary to that effect was duly signed by the chair.
- c) **Equal Opportunities policy** - The Equal Opportunities policy was circulated. It was **Resolved** that it continues to be appropriate and that no amendments required. Proposed Cllr Hoddinott seconded Cllr A.Oxtoby. The summary to that effect was duly signed by the chair.

7.1417 Severe weather plan –paths gritting/snow clearance. The possibility of using Chris Charlton (grass cutting contractor) for gritting the paths was discussed. It was confirmed that in principal he was willing to do it. It was noted that 3rd party insurance is required and confirmed that Mr Charlton

- has the appropriate insurance. It was **Resolved** that the Parish Council would supply the gritter and the grit, and it would schedule the route to be taken. It was **Resolved** that the pay would be hourly. It was queried how he would know when to grit and **Resolved** Clerk to investigate how best to identify when gritting required. **Resolved** Clerk to discuss the matter further with Mr Charlton and understand the pay rate requested.
- 7.1418 Killingwoldgraves Brown Field Site** – The plans presented by Mike Wilson of Conceptus were discussed. It was agreed that whilst no opinion or decision was possible without seeing the actual plans presented to ERYC. On the face of it the ones presented represent low density housing which the councillors believe is more appropriate for the site than the previously proposed Industrial unit. It was **Resolved** to await the actual plans and to discuss the matter further when they are received.
- 7.1419 Annual Registration as a Data Controller** – Annual fee due. It was unanimously **resolved** to pay by DD in future. Proposed Cllr Ellerington, seconded Cllr Hoddinott. The Direct Debit mandate was duly signed.
- 7.1420 GDPR -review and adoption of:**
- a) **Document Retention and Disposal Policy inc. Appendix A.** The Document Retention and Disposal Policy inc. Appendix A was circulated. It was **Resolved** to adopt it without amendment. Proposed Cllr Ellerington seconded Cllr Wray. The summary to that effect was duly signed by the chair.
 - b) **The management of Transferable Data Policy** The Management of Transferable Data Policy was circulated. It was **Resolved** to adopt the policy without amendment. Proposed Cllr Hoddinott seconded Cllr Ellerington. The document was duly signed by the chair.
- 7.1421 Bishop Burton College** – The visit to the college on the 23rd May was well attended. The college has kindly agreed to an autumn visit if there is enough interest. An advert has been included in the July magazine to gauge the level of interest.
- 7.1422 Battles Over – A Nation’s Tribute – 11th November 2018** – It was **Resolved** that a beacon would be lit at Raikes Farm and that details of the evening would be discussed at the September meeting.
- 7.1423 Insurance** – annual renewal. It transpired that the bonfire cover on the Inspire quote was not adequate and as a result it had been unanimously **Resolved** to take up the 5-year agreement from Zurich at £1,476.08, being a 1.36% increase on the prior year.
- 7.1424 SLCC/ALCC** – It was unanimously **Resolved** to renew the SLCC membership at £84 and the ALCC membership at £30. Proposed Cllr Ellerington, seconded Cllr Byass.
- 7.1425 Railings – Cold Harbour View.** Three quotes have been received for the work. It was unanimously **Resolved** to appoint Martin Gray to carry out the work at a price of £2,509 (excl. VAT). Proposed Cllr Byass, seconded Cllr Hoddinott. (During this matter Cllr Gray left the room)
- 7.1426 Exposed Cable along Bryan Mere** -The cable has been reburied. Cllr Gray was thanked for his work.
- 7.1427 Dropped kerbs/Driveways.** Cllrs had requested information in respect of dropped kerbs and creating driveways.
- 7.1428 Village Litter Pick.** Deferred to Sept meeting when Cllr Thomas will be present.
- 7.1429 Bonfire Night.** It was **Resolved** that the bonfire would go ahead as normal this year and Cllr Wray would chair the committee. It was **Resolved** that a road closure notification would be required as last year.
- 7.1430 Neighbourhood Watch.** Cllr Wray updated the meeting. Since the open meeting all those who expressed an interest in being involved in Neighbourhood Watch have met. The local PCSO’s were present and updated the meeting on the recent positive changes which means we should see more police presence. Maureen Yates, the ERYC neighbourhood watch co-ordinator was also present. It was very productive with new ideas, that are being tabled to take forward at the next scheduled meeting. A Facebook page for villagers has already been set up. Further updates will follow after the next meeting.
- 7.1431 Playground.** Weekly inspections - No matters to report.
- 7.1432 Footpath from Bishop Burton to Beverley.** The Parish Council have requested that the pathway to Beverley be widened and upgraded to a cycle/path like others in the area. ERYC have commented that the one to Cherry Burton and Walkington are part of National Cycle Networks. Bishop Burton is not part of the National Cycle Network. Widening the part across the Westwood would be very problematic. However, it may be possible to side-out the path to its original width and then consider the matter further. **Resolved** to pursue the need for a cycle/footpath from Bishop Burton to Killingwoldgraves roundabout with ERYC, but to initially look at siding out.
- 7.1433 Merchant Navy Day** -3rd September. It was **Resolved** that the flag would be flown on the church. **Resolved** Cllr Wray to discuss with Cllr Thomas to arrange.
- 7.1434 Planning** –
The following tree works have been granted:
- a) **Ref. No: 18/01375/TCA.** Location: All Saints Cemetery Church Side Bishop Burton East Riding.

The following applications have been approved:

- b) **Ref: 18/01088/PLF.** Proposal: Erection of single storey extension and installation of two windows at first floor level to rear. Location: Packers Hill Pudding Gate Bishop Burton East Riding Of Yorkshire HU17 8QH.

7.1435 Finance – year end accounts to 31 March 2019

- i. Main account - To review and approve the receipts and payments and bank reconciliations for the year to date. (as circulated). It was unanimously **resolved** to approve them, proposed Cllr Ellerington, seconded Cllr Hoddinott. The accounts were duly signed by the chair.

Finance – other

To Pay:

SLCC (annual membership) (cheque 101546)	£84.00
ALCC (annual membership) (cheque 101547)	£30.00
Clerk overtime and expenses (cheque 101548)	£922.59

Paid

Zurich Insurance (annual subscription) (cheque 101544)	£1476.08
ERNLLCA (annual subscription) (cheque 101545)	£284.03

Paid – direct debit:

Opus energy (9 May)	£65.86
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Received:

Nil

7.1436 Correspondence

- a) **Humberside Police & Crime Commissioner** –A letter has been received introducing the Engagement officer and indicating that meetings of clusters of Parish Councils are to be arranged to hear from those in the communities and keep everyone abreast of developments. The Councillors welcomed this a positive development.
- b) **CPRE – don't allow the government to fast-track fracking** –It was **resolved** that the Parish Council should sign the petition opposing the fast-tracking of fracking. The Parish Council strongly believes that the decisions should be made locally.
- c) **ERNLLCA meeting** – It was resolved that Cllr Wray would attend the meeting on the 11th July in Beverley.

7.1437 Any Other Business

- a) **Bin for seat near Garths End.** Cllrs **Resolved** that the Cllr Gray should arrange for the bin purchased to be located by the seat near Garths End. **Resolved** Cllr Wray to inform clerk to enable waste collection to be arranged.
- b) **Double Parking on Bryan Mere** – It was noted that recently the parking on Bryan Mere has worsened. It is not clear whether this is the effect of the building work. To consider at the September meeting.

Date of next Parish Council Meeting 17TH September 2018, 7.30pm Bishop Burton Village Hall.

Chairman declared the meeting closed at 9.50pm

Signed.....

Date.....

Chairman