

Minutes of Bishop Burton Parish Council meeting held in Bishop Burton Village Hall on Monday 19th March 2018 at 7.30pm in Bishop Burton Village Hall.

Present:

Councillors: Cllr David Oxtoby; Cllr Leonard Byass; Cllr Trevor Thomas; Cllr Martin Gray; Cllr Mark Hoddinott; Cllr Andrew Oxtoby.

Members of the public – None.

3.1338 Apologies for absence: Cllr Jack Wray; Cllr Jonathon Dolton; Cllr Mrs Sue Ellerington; Cllr Pollard.

3.1339 Declaration of Pecuniary and non-pecuniary interests and requests for dispensations: None

3.1340 Open Forum – no matters arising

3.1341 Matters of previous meetings – Minutes of the Full Council Meeting of 15th January and planning meeting of 12th March were previously circulated. **Resolved** minutes were a true and correct record, proposed Cllr Hoddinott, seconded Cllr Gray, in respect of the 15th January meeting minutes, proposed Cllr Gray and seconded Cllr Byass in respect of the 12th March minutes. The minutes were duly signed by the chair.

3.1342 Matters Arising:

- a) **Farmwatch ANPR project.** – The £500 in respect of the cameras has been requested and paid over.
- b) **Garage at back of Pudding Gate** – Still to hear from ERYC as to when it is to be demolished.
- c) **Listing of ice houses** – no progress to date
- d) **Accident at Mere into pump** – The repairs are underway and expected to be completed soon.
- e) **Aldborough Parish Council Planning meeting-** The minutes have been received. The date of the next meeting yet to be advised.
- f) **War memorial wall** – The matter is expected to be completed once the weather improves.

3.1343 Bishop Burton College – Since the last Parish Council, discussions have been held with the college in respect of lambing Sunday. It was agreed that these had gone very well with a high degree of co-operation. In the end, unfortunately, the event had to be cancelled. The Parish Council is very encouraged the way that the relationship is developing.

3.1344 Johnsons Pond – The pond was cleared out in January and it was agreed that it now looks much better. Cllr D.Oxtoby was thanked for his help. In the event more time had been needed to clear the pond than expected. It was **Resolved** to accept and pay Cllr Gray's the revised estimate of £1,200 (excl. VAT). The work on shoring up the side of the pond is scheduled for spring/summer – depending on water levels.

3.1345 Zebra Crossing – The Parish Council has been advised that the survey will be undertaken when the students are back in college in April/May. They survey is to determine if there is sufficient footfall across the road to support the introduction of a zebra crossing.

3.1346 Benches around the village. It was resolved that the benches would be put out in the first week in May. Cllr D.Oxtoby was thanked for his efforts in putting out and collecting in the benches over more than 60 years. Cllr D.Oxtoby stated that he now wishes to reduce his involvement. It was **resolved** that going forward Cllr D.Oxtoby will store the benches and Cllr's Gray and Thomas will help in putting them out and collecting them in. Cllr D.Oxtoby to map the positions of the benches to ensure that the correct benches are put out in the correct position. **Resolved** clerk to contact Ms Berridge to agree a date for putting out the new memorial bench and notify Tesco's when the benches are expected to be put out.

3.1347 Parish Open Meeting – It was **Resolved** that the notices for the meeting presented be approved.

3.1348 Roofing work around the village – It was agreed that the roofing work around the village had resulted in many of the verges being churned up. It was confirmed that Houltons, the main contractor, had assured the clerk that photographs had been taken prior to the work starting and the verges would be reinstated.

3.1349 Flooding Bryan Mere – It was noted that the persistent rain over the period 10-12th March resulted in the flooding down Bryan Mere being worse than ever. ERYC have cleared all the drains out including across the field and the holding tank under Bryan Mere. It was noted that once the water had subsided in the village the A1079 remained flooded – suggesting that the flooding was being caused by the water backing up. Cllr Gray commented that he thought it went into the college grounds and that this may be blocked. It was **Resolved** that the Clerk would contact the college and arrange if possible a meeting with the college and Cllrs Gray and A.Oxtoby to look into the matter. It was **Resolved** Clerk to contact Yorkshire water to clear the roots from the drains across Cottage field and investigate why the drains are backing up across Cottage field. Clerk also to get an update re Ratten row.

3.1350 Data Protection legislation. The new GDPR comes into force on the 25th May. The clerk recently attended an ERNLLCA course on the matter. The exact details of the legislation as it affects small Parish Councils are as yet unclear. ERNLLCA are to put summary guidance on their website. **Resolved** Clerk to summarise and bring to the next Parish Council meeting.

3.1351 SLCC meeting 21st March –Resolved Clerk to attend at a cost of £10, proposed Cllr D.Oxtoby, seconded Cllr Thomas.

3.1352 Christmas lights – to defer to next meeting.

3.1353 Traffic Dog Kennel Lane – The new roundabout does not appear to have increased the speed of the traffic along the lane. The Cllrs were not aware of any recent accidents. It was **Resolved** to keep a watching brief on the matter.

3.1354 Village Task Force Walkabout – The Walkabout is scheduled for the 17th April at 9.45am. It was agreed that resolution of the items on the previous walkabout took much longer than expected and that the councillors are not sure that all were actioned. It was **Resolved** that Cllr Gray would attend the walkabout and that the Clerk would provide him with the details from the previous walkabout. In respect of items for this year, the pot holes have reappeared and the path outside Nos 10&11 School Green still need to be slurried, and there has been no change in respect of the path up Butcher Hill – this remains slippery and lethal in winter when wet and covered in moss. It was **Resolved** that at the Parish Open Meeting on the 16th April parishioners would be asked if there were any matters they wished to raise.

3.1355 Roadworks – Killingwoldgraves and Mill lane. The work is to improve the road rather than widen it. It is to remove and replace tarmac.

3.1356 Severe Weather Plan – Cllr Wray is unfortunately ill but asked the meeting, through the Clerk, to consider how the Parish Council may be able to achieve effective gritting of the roads and paths in cold weather. **Roads** – it was **Resolved** that the gritter would be moved to Cllr Thomas’ and that either Cllr Thomas or Cllr Gray would use it attached to Cllr Thomas’ small tractor. It was **Resolved** that Cllr Gray would organise for the salt to be delivered. **Paths** – It was **Resolved** that the Cllrs would endeavour to cover gritting the village paths between them and those individuals who already keep particular parts clear. **Resolved** Clerk to produce map of village and agree with councillors which streets they will grit. **Resolved** that Cllr Thomas/Gray to provide the grit.

The Parish Councillors wished to express their thanks to all those residents who salt their local paths and roads in the event of bad weather. Their efforts are very much appreciated. **Resolved** Chair to send letter of thanks.

3.1357 Yorkshire Ambulance Service (YAS) defibrillator. YAS have written stating that to ensure the sustainability of the defibrillator they will replace the defibrillator cabinet and consumables subject to the transfer of ownership and ongoing maintenance to the Parish Council. Having studied the cost implications outlined in the YAS letter it was unanimously **Resolved** that the Parish council would take over ownership of the defibrillator at the current location, subject to the pub agreeing that the device could continue to be sited there. It was **Resolved** that the Clerk would discuss the matter with the new landlord, including the practicality of fitting the new box, as the Parish council will be responsible. It is understood that a “guardian” will be responsible to ensure that the defibrillator continues to function appropriately and will advise the Parish council when new items are required. It was **Resolved** that YAS are best placed to allocate the “guardian”.

3.1358 Playground –

a) weekly inspections – no new matters to note.

b) Cllr Hoddinott kindly agreed to continue to carry out the inspections until Cllr Wray is able to.

3.1359 Planning – Appeal: re ref:17/00080/REFUSE in respect of erection of a factory on the old Teckno developments site on Killingwoldgraves lane by Conceptus UK Ltd. Permission was REFUSED. Cllr’s enquired what this meant. The above application was to build next to the current dwelling. This means that there is no permission to build a factory next to the dwelling on the north side of the site. Planning however was granted by ERYC re application 17/02645/STPLF and thus a factory building can be built on the South side of the site in line with the drawings submitted.

3.1360 Finance – year ended 31 March 2018

a) Main account - To review and approve the receipts and payments account to date and bank reconciliations. (as circulated).

b) Fireworks account - To review and approve the receipts and payments account to date and bank reconciliations. (as circulated).

Resolved the receipts and payments schedules and bank reconciliations presented in a) and b) were approved as accurate, proposed Cllr Thomas, seconded Cllr Hoddinott, the schedules were duly signed by the chair.

c) Annual Internal Audit – It was unanimously **Resolved** that Richard Dixon should continue to be the internal auditor for the year ended 31 March 2018.

Finance – Other

To Pay:

Clerk overtime and expenses (cheque 101535)	£370.96
ERNLLCA – councillors financial responsibilities (cheque 101536)	£22.50
CPRE – annual subs (cheque 101537)	£36.00

Paid

Woodcraft UK Ltd-benches (cheque 101531)	£2,401.92
Little Weighton & District Farmwatch-ANPR (cheque 101532)	£500.00
Jeff Lowsley – odd job man (cheque 101533)	£54.00
Yorkshire Water (cheque 101534)	£5.92
<i>Paid – direct debit:</i>	
Opus energy (11 December 2017)	£75.60
Opus energy (9 January 2018)	£84.84
Opus energy (9 February 2018)	£84.66
<i>Received:</i>	
VAT	£2,073.96

It was **Resolved** to approve the above payments. Proposed Cllr Thomas, seconded Cllr Hoddinott. It was unanimously **Resolved** that the council in accordance with its power under section 137 and 139 of the Local Government Act 1972, should incur the expenditure in respect cheques 101531 and 101532 which in the opinion of the council is in the interest of the area or its inhabitants and will benefit in a manner commensurate with the expenditure.

3.1361 Correspondence

- a) Review of Local Government ethical Standards: Stakeholder consultation (as circularised) – **Resolved** noted – no comments to make.

3.1362 Any Other Business.

- a) Bulbs – Cllr Gray to submit invoice for £168 (excl Vat). **Resolved** that the council in accordance with its power under section 137 and 139 of the Local Government Act 1972, should incur the expenditure which in the opinion of the council is in the interest of the area or its inhabitants and will benefit in a manner commensurate with the expenditure.
- b) It has been noted that one of the wooden posts along Joby seems to have disappeared. **Resolved - Cllr Gray** to arrange for the post to be replaced.
- c) Seasonal grass cutting – Cllr Gray to submit invoice as agreed for 700 (excl. VAT). **Resolved** to approve for payment.

Date of next Parish Council Meeting 21st May 2018 7.30pm Bishop Burton Village Hall.

Chairman declared the meeting closed at 9.00pm

Signed.....

Date.....

Chairman