

Minutes of Bishop Burton Parish Council meeting held in Bishop Burton Village Hall on Monday 27th November 2017 at 7.30pm in Bishop Burton Village Hall.

Present:

Councillors: Cllr Mrs Sue Ellerington (for part of the meeting); Cllr David Oxtoby; Cllr Jack Wray; Cllr Jonathon Dolton; Cllr Leonard Byass; Cllr Trevor Thomas; Cllr Martin Gray.

Members of the public – None.

11.1290 Apologies for absence: Cllr Mark Hoddinott; Cllr Andrew Oxtoby; Cllr Pollard.

11.1291 Declaration of Pecuniary and non-pecuniary interests and requests for dispensations:
None

11.1292 Open Forum – no matters arising

11.1293 Matters of previous meetings – Minutes of the Full Council Meeting of 25th September and supplementary meeting of 10th October were previously circulated. **Resolved** minutes were a true and correct record, proposed Cllr Ellerington, seconded Cllr Byass re 25th September minutes and Cllr Wray re 10th October minutes. The minutes were duly signed by the chair.

11.1294 Matters Arising:

- a. **Tall Trees** – ERYC have confirmed that they will move the camera/lights/grey box next time relevant works are undertaken in Humberside. They will advise with new plans for comment prior to the street furniture being moved. Meanwhile ERYC will ensure that the hedge and verges are trimmed to ensure maximum visibility, and bins are replaced tight to the hedge.
 - b. **Tesco Bag Scheme** – Confirmation that the £1,000 has been paid over has been received from Tesco. The grant must be spent and the completion documents sent to Tesco within 12 months. **Resolved** to purchase 2 York benches.
 - c. **Flooding** – Bryan Mere – ERYC have cleaned all the drainage system in Bryan Mere (cul-de-sac) up to and including the main soakaway tanks. The jetter is due back in the next few weeks to clear the main length of Bryan Mere towards Ratten Row and then out towards the cottage field. ERYC will then have cleared the whole ERYC system around Bryan Mere. **Resolved** to monitor the situation. Residents are requested to advise the clerk if and when it floods again, dates and times and pictures would be appreciated.
 - d. **Aldborough Parish Council** re planning – chased but no further information received to date.
 - e. **Wall around War Memorial** – **Resolved** to accept Keith Richards quote of £350 to re-point the wall, and replace bricks where necessary. Clerk to write to Mr Richards.
 - f. **Garage at back of Pudding Gate** - No progress to date – still chasing.
 - g. **Traffic – Dog Kennel Lane.** ERYC have responded to the Parish Council's letter stating that there was an injury collision on 31 August which resulted in only slight injuries. They continue to monitor to identify injury clusters on routes. At present there are no proposed changes in this regard for Dog Kennel Lane. However, they will shortly be carrying out a full analysis the network to identify locations where works may reduce the number of injury collisions. If this includes Dog Kennel Lane they will be in touch with proposals. **Resolved** clerk to write to Police to request collision statistics for the past 3 years. Clerk to write back to ERYC noting the collisions they are aware of and the recent comments by the police about it being an accident blackspot equivalent to Cherry Burton crossroads.
 - h. **Listing of ice houses** – no progress to date
 - i. **Memorial seat** – Money has been received. Bench to be ordered ready for spring.
 - j. **Zebra crossing on the A1079**– ERYC have had an initial look. The road is not wide enough for the construction of a pedestrian refuge in the centre, and there is insufficient available space to enable the road to be widened to facilitate this. An initial count of pedestrians over a 1-hour period indicated only 5 crossed the road. This is particularly low and would not warrant a crossing. ERYC have agreed to undertake a more in-depth survey throughout the day to determine the numbers better. Noted. **Resolved** clerk to write to ERYC noting when there is significant pedestrian traffic.
- 11.1295 Johnsons Pond** –It was **Resolved** to remove all the vegetation from Johnsons pond, and in the case of the Ash saplings to remove as much of the roots as possible. In order to minimise the effect on the wildlife the work is to be carried out prior to the frog spawning. It is hoped to carry out the work early in the new year. The cost is estimated at £1,000. It was resolved to accept the quote of £1,000. It was **resolved** that the shoring up of Johnsons pond would follow the removal of the vegetation once the weather had warmed up. Cost estimate is £1,000. It was **Resolved** to accept the quote.

11.1296 Bonfire - 1) review of evening – It was agreed that it was an excellent evening. The new sequencing worked very well. Cllr Wray was thanked for all his and his team's efforts. 2) contributions received **£699.33**. The collectors were thanked for their efforts.

11.1297 Christmas lights

- a) Update – **Resolved:** Cllr Byass, Cllr Gray and Cllr Dolton to put up the Christmas lights on 10th December from 10am. **Resolved** clerk to confirm with resident re supply of electricity. **Resolved** Clerk to purchase an appropriate gift for the resident to say thank you.
- b) Risk assessment – The risk assessment was reviewed. Unanimously **resolved** that the assessment be approved. Assessment duly signed by the chair.

11.1298 Lights

- a) street light end of Ratten Row reported out. Now working
- b) Bus shelter light – To be reported.

11.1299 Playground

- a. RoSPA report – No new matters arising. Only matter low risk re finger entrapment. **Resolved** Council to continue to monitor the situation.
- b. Weekly inspections
 - a. No matters to report re equipment
 - b. Litter is becoming an issue. **Resolved** to request the odd-job man pick up the litter here and in the bus shelter weekly during College term time. **Resolved** to ask the odd job man to sweep the leaves off the steps near the village hall.

11.1300 ERNLLCA Conference – Cllr Wray reported that the conference had been very useful. It reminded him that there needs to be a box file in a locked cupboard in the village hall with the plan and a large scale map of the village. **Resolved** Cllr Dolton to obtain the map, Clerk to arrange copy of plan.

11.1301 Bishop Burton College. The Parish Council are very keen to build a good relationship between the College and the Village. They see the College as part of the Village. **Resolved** to ask the acting principal if they would like to attend the next Parish council meeting to discuss working together for the benefit of all.

11.1302 Farmwatch – ANPR project. Little Weighton Farmwatch in coalition with the local police are proposing to install 6 ANPR Cameras in the area to reduce rural crime. The cameras are designed to pick up known number plates and alert the police. It is understood it has worked well in the Driffield area. There are 27 Parish and town councils in the area and the suggested contribution is £500. **Resolved** to contribute £500 to the scheme. **Resolved** clerk to contact the co-ordinator to discuss.

11.1303 Dates for next year. **Resolved** the proposed dates be accepted with one amendment. Clerk to circulate revised dates.

11.1304 Grass Cutting contract. It was **resolved** to invite the current incumbent, Cherry Burton lawn Services and one other to tender. Cllr Gray to advise Clerk of name of 3rd tender company. It was **resolved** that the contractor must either pick up or mulch. If they mulch it must not leave the lawn a mess it must look the same as if it has been picked up. **Resolved** Clerk to send out tender letter. Tenders to be reviewed at January meeting.

11.1305 Donations. **Resolved** to keep donation levels the same as prior years namely: Bishop Burton News £320; All Saints Church £450; Al Saints Church re light £35; Bishop Burton Village Hall £750. As in 2016 it was agreed to defer the Village Hall donation such that it could be used for matching in respect of grants if required. In respect of Hansby Trust it was noted that no accounts had been received detailing their financial position which it was understood is was much improved. It was **resolved** to donate no funds at the present time and write to the Feofees requesting they make a case should they feel it appropriate that they receive funds.

11.1306 Clerk – SLCC meeting – **Resolved** clerk to attend the meeting. Cost est £15-£20.

11.1307 Precept and budgets

- a) Prior year numbers and budget estimates circularised
- b) One-off items to be discussed along with cost estimates
- c) Precept to be discussed.

The budgets circularised, and one-off items were discussed. **Resolved** Clerk to update for the January meeting. **Resolved** precept to be agreed at January meeting once Band Equivalents are received from ERYC.

11.1308 All Saints Church Bishop Burton – Cllr Hoddinott represented the Parish Council at the installation of new vicar Rev. David Messer, 16th November 2017. Noted.

11.1309 Planning

- a. following application was approved by ERYC: 17/02645/STPLF, Erection of a Factory Building for Use Classes B1, B2 and B8 and erection of replacement palisade boundary fence at Teckno Developments Site, Killingwoldgraves Lane, Bishop Burton, East Riding Of Yorkshire, HU17 8QX, for Conceptus UK Ltd. Application type: Strategic - Full Planning Permission.

Resolved: Clerk to write a letter to planning to express the Parish Council’s disappointment that the application has been approved as this represents the industrialisation of the countryside and will affect both the poultry farm and neighbouring properties.

- b. The following application has been appealed by the applicant: 17/00561/STPLF, Erection of a Factory Building for Use Classes B1, B2 and B8 and erection of replacement palisade boundary fence at Teckno Developments Site, Killingwoldgraves Lane, Bishop Burton, East Riding Of Yorkshire, HU17 8QX, for Conceptus UK Ltd. Application type: Strategic - Full Planning Permission. The appeal reference is 17/00080/REFUSE.

Resolved: letter to be sent to the inspectorate expressing the Parish Council’s strong view that the original refusal should be upheld.

- c. The following Tree Works Application has been received by ERYC:
Proposal: BISHOP BURTON CONSERVATION AREA: Maple; 50% crown reduction, Maple; remove x2 branches and 50% crown reduction. Conifers; remove. Location: Lavender Cottage 11 Bryan Mere Bishop Burton East Riding Of Yorkshire HU17 8QW. Applicant: Jan Biden, Application type: Tree Works in Conservation Areas. Unanimously **Resolved** to approve the application.

11.1310 Finance – year end accounts to 31 March 2018

- a. Main account - To review and approve the receipts and payments account to date and bank reconciliations. (as circulated).
- b. Fireworks account - To review and approve the receipts and payments account to date and bank reconciliations. (as circulated).

The documents circulated re a. and b. above were reviewed and agreed as accurate. Proposed Cllr Thomas, seconded Cllr Gray, the chair duly signed the receipts, payments and bank reconciliations circulated.

- c. External Auditor 2017/18. The Parish Council has been notified that PKF Littlejohn LLP has been appointed their external auditor from 2017/18 for a period of 5years. If the council meets the qualifying criteria and its income/expenditure remains under £25k it can be exempt from external audit. If it does not meet the criteria or wishes to have a limited assurance review by the appointed external auditor the cost will be £200. Initial discussion indicated that the council wishes to have a limited assurance external audit review. **Resolved** to discuss the matter further once more details become available.

Finance – other

To Pay:

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| Fireworks (cheque 100063 – from fireworks account) | £800.00 |
| RoSPA (cheque 101520) | £79.80 |
| Yorkshire Water (cheque 101521) | £24.80 |
| ERYC -Street lighting (cheque 101522) | £658.96 |
| ERNLLCA (cheque 101523) | £153.00 |
| Clerk expenses (cheque 101524) | £52.65 |
| C.Charlton (cheque 101525) | £270.00 |
| Bishop Burton News (cheque 101526) | £320.00 |
| All Saints Church – Bishop Burton (cheque 101527) | £485.00 |

Paid:

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| Opus energy (11 September 2017) | £58.93 |
| Opus energy (9 October 2017) | £60.35 |

Received:

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|---------------------------|-----------|
| Precept | £8,981.50 |
| Cheque for memorial bench | £892.00 |

It was unanimously **Resolved** that the council in accordance with its power under section 137 and 139 of the Local Government Act 1972, should incur the expenditure in respect cheque 101526 and 101527, which in the opinion of the council is in the interest of the area or its inhabitants and will benefit in a manner commensurate with the expenditure.

It was **resolved** that the above be approved and paid. Proposed Cllr Thomas, seconded Cllr Gray.

11.1311 Correspondence

- a) Grass Verges – **Resolved** Clerk to write to the resident concerned requesting that the verge is made good.
- b) Merchant Navy Day – 3rd September letter and Certificate of thanks. Noted

- c) Rough sleeper estimate. **Resolved** the councillors were not aware of any in the Parish on the night in question. Clerk to complete the return.
- d) Jocks Lodge Road improvements (as circulated) – **Resolved** to forward the response received from a resident.
- e) Overview and Scrutiny Committee – any topics for 2018/19? **Resolved** no matters to submit.

11.1312 Any Other Business.

- a) Bus Shelter - The graffiti has now been removed from the bus shelter and it has been painted. Cllr Thomas was thanked for arranging this.

Date of next Parish Council Meeting 15th January 2018 7.30pm Bishop Burton Village Hall.

Chairman declared the meeting closed at 10.40pm

Signed.....

Date.....

Chairman

DRAFT