

The Parish of All Saints, Bishop Burton PCC Meeting
Tuesday 22nd August 2017, 7.30pm at Westfield Farm

Present: David Oxtoby, Trevor Thomas(Churchwardens) Hilary Swann, Ann Cherry, Judy McDonald, Sue Thomas, Ruth Newton(Associate Priest), Nigel Penton(Treasurer), Jenny Macrae(Secretary).

1. Reading from Roman's 12 and a prayer.
2. Notification of AOB: Font and Stoop outside the church door, trees , cushions ,hymn books, new incumbent.
3. Accept Minutes of PCC meetings: 11th April 2017 – minutes accepted.
25th May 2017 – New incumbent was offered the job in June but still not heard that all paperwork is in place for them to accept the position.

The Bishop was away in August so despite the benefice authorising the changes for banns of marriage the paperwork was not available to the new Archdeacon.

11th June 2017: Freewill Giving Meeting - minutes accepted.

4. Matters Arising: Section 11 Benefice meeting held on 3rd March 2017 at Skidby Church – the 4 profiles for the churches to go in the Parish profile to be sent out to incumbent applicants was accepted.

Baptism Visitors meeting : held at Skidby Church – All Saints BB do not have a rep. Sue Thomas & Hilary Swann offered to share the responsibility. There are no plans for another group meeting for parents and Godparents as there are not many future baptisms arranged in the benefice. Cards on the anniversary of children's baptisms have not been sent recently. Ann Cherry and Muriel Wray agreed to do it between them. Cards are sent for 5 years. Families will also be invited to Mothering Sunday and Christingle services.

5. Finance Update: Nigel had thought there may be a deficit of £2500 in the general income but now it may be nearer £3000. Investment has been up by about £500, largely due to the generous giving from David Oxtoby following Janet's funeral. Ruth asked if the church should be doing something to help, but the Friends have some events planned. A ' Gift Day' has not happened for a long time but the Heritage day will have envelopes available. It was suggested that a letter with an envelope be put through doors inviting people to attend on the day to see plans of the toilet and return their envelope. This was unanimously accepted.

Nigel offered to prepare the paperwork for locals/PCC members to deliver in the village.

6. Fabric Fund: The funds have decreased by about £1500 because of the new plans for the toilet. The Friends have some future events planned but their remit is not to contribute to the general fund.

Hymn Books: Trevor reported that some of the new ones ordered have arrived in the church but are not yet unpacked. If they are soft cover books they would be better left for when there is a large congregation and use the hardback copies for general use. There is a stamp in the vestry to stamp the new books.

7. Deanery Synod: Trevor Thomas was at the 1st meeting with the new Dean, Richard Parkinson. There was a discussion about the new concept of the deanery to get rep's from the benefices to be pro-active. Funds were available for deanery events.
8. Safeguarding: Jenny stressed the need for all PCC members and anyone connected with children's activities or vulnerable adults to complete a Confidentiality Declaration form. Church wardens will need to complete a DBS check which can be done online, but they still need to have documents from a list that are acceptable verified by Jenny (Safeguarding Rep). A discussion followed whether all PCC members did need to have a DBS check but as no regular children's groups or vulnerable adult activities take place it

was agreed that volunteers forms would be completed when necessary but they all should complete level 0 of Safeguarding training. This can be completed online on the diocese website. Any group leaders, Pastoral Visitors (at home or in a Care Home), people giving transport lifts (in the name of the church) readers and clergy all need DBS Checks and Safeguarding training at need higher levels. Lists are available and the level needed. Jenny will arrange a convenient date to get together with David and Trevor to guide them through the process as the diocese would like everyone to have a DBS in place by the end of September.

9. Friends: Sue had a letter from Alpha Furniture about coming next week to measure up for cushions and will get a quote (probably c£3000). Friends have offered to pay half. David Beynon suggested moving pews into the choir area, so they would also need cushions. May consider asking people to sponsor a cushion. The PCC will underwrite to match up to £2500.
Bryn is organising Heritage Weekend. Refreshments will be in the Village Hall.
There will be a quiz on 23rd September in the Village Hall.
10. Worship: There have been favourable reports from people in the benefice about the Sunday service being held at different church each week throughout the month of August.
Harvest: The service will be held at 7-30pm on Friday 6th October. Ruth has prepared posters for putting up in the village. Announcements will be made at services in September for refreshments to be brought on the evening. Richard Parkinson, the area Dean, has been invited as the guest preacher. It will be a traditional Evensong + psalm service. It was suggested it may be worth mentioning that people from the college no longer come.
Carol Service: 7.00pm on 19th December. The village choir will be asked to come. Ruth would like advanced warning of what they will sing.
Christingle: 2pm on Christmas Eve
If there is to be a midnight service this Christmas, Ruth will try to find a Vicar to take the service.
Remembrance Day: Sunday 12th November at 10.15 then out to the cenotaph for 11am. There is no confirmation of a new trumpeter at present.
11. AOB: Ruth read an email from Mr Bill Thomas about the font and stoop which are at present outside the church door. Ruth proposed that they be put back in the church. Trevor and Sue said they would abstain from a vote. Nigel said the choice was to either apply for a faculty to have them outside or put them back in church. It was agreed to put them back in church when equipment is available during the renovations to move the font to make room for the toilet.
Plans: Drainage may need checking as Trench Arch drainage has been suggested for the toilet.
Pews: DAC said they could be creative – e.g. cut down pews and move to the side or back or put them in the chancel with the choir stalls, when the new application is made for the toilet and kitchen. The bigger plan would include lighting and other small things when the kitchen is done.
Nigel had suggested the plans being on display on the Heritage Weekend (see 5.Finance section). The position of the font needs deciding – should it be at the back of the church and in line with the altar? A lid for the font will be asked for so more use can be made of it. DAC were negative about changes to the chancel but positive about heating. The intention is to have an outside tap for use in the churchyard and then the tower can be locked. If we work with DAC for approval Nigel will put the plans on noticeboards and hopefully work can start in the Spring 2018. This was unanimously approved. Once they are on general display copies can be sent out.
Funding: Nigel said that with c£7500 from the Friends and applying for grants the rest will come from Church funds.
12. Dates: Churchyard clean-up: David will sort out help and a date after harvest is completed.
Driveway is showing signs of wear but will be left until after the renovations are done.

After a closing prayer the meeting closed at 21.30.

