

Minutes of Bishop Burton Parish Council meeting held in Bishop Burton Village Hall on Monday 25th September 2017 at 7.30pm in Bishop Burton Village Hall.

Present:

Councillors: Cllr Mrs Sue Ellerington; Cllr David Oxtoby; Cllr Jack Wray; Cllr Mark Hoddinott; Cllr Andrew Oxtoby; Cllr Leonard Byass; Cllr Trevor Thomas; Cllr Martin Gray.

Cllr Pollard was present for part of the meeting.

Members of the public – None.

9.1271 Apologies for absence: Cllr Jonathon Dolton.

9.1272 Declaration of Pecuniary and non-pecuniary interests and requests for dispensations:
None

9.1273 Open Forum – no matters arising

9.1274 Matters of previous meetings – Minutes of the Full Council Meeting of 17th July and Planning meeting of 29th August were previously circulated. **Resolved** minutes were a true and correct record, proposed Cllr Ellerington, seconded Cllr Hoddinott. The minutes were duly signed by the chair.

9.1275 Matters Arising:

- a. Wall around War Memorial – Matter ongoing Clerk to progress.
- b. Garage at back of Pudding Gate -ERYC have been chased again.
- c. Heritage weekend – The Heritage weekend was well supported despite the weather. Good feedback was received in respect of both tours and the refreshments wet down well.
- d. Bus Shelter Light – fixed.
- e. Listing of ice houses – ongoing.
- f. Pavement outside the chapel – ERYC have advised that “under section 163 of the Highways Act 1980 water should not fall or flow onto the highway and it is the responsibility of the occupier of the premises adjoining the highway to prevent or manage this”. Thus, it is the responsibility of the property owner to alter if appropriate.
- g. Memorial Seat – the seat type, plaque and location have been agreed. Seat to be ordered once the cheque is received.
- h. Zebra Crossing – the survey is expected to be completed shortly.

9.1276 Review of Policies in respect of:

- a) **Emergency Plan.** The current policy was circulated for review and comments. **Resolved:** no amendments required. Proposed Cllr Ellerington, seconded Cllr Hoddinott, the summary to that effect was duly signed by the chair.
- b) **Severe Weather Plan (annex to the Emergency Plan).** The current policy was circulated for review and comments. **Resolved:** no amendments required. Proposed Cllr Ellerington, seconded Cllr Hoddinott, the summary to that effect was duly signed by the chair. Cllr Wray commented that Mr Jolliffe kindly cleared pathways of snow last year. Cllr Wray to enquire whether Mr Jolliffe is happy to continue to do this.

9.1277 A1079 – Tall Trees. It was **resolved** to arrange a meeting with Paul Bellotti, Cllr Pollard to speak to Mr Bellotti.

9.1278 Flooding

a) 9&10 School Green – An additional drain grate is to be hopefully put on the 2018/19 schedule, but dependent on other priorities.

b) Bryan Mere -The last two heavy rainfalls have left the back of Bryan Mere deep in water. The matter has been referred to ERYC. They have confirmed that Draincare is being organised to come in the next week or so to clear the drainage system and to clear the “soakaway” tank under the green in Bryan Mere.

9.1279 Traffic – Dog Kennel Lane. Cllr Gray brought to the attention of the Council that there had been yet another bad accident on Dog Kennel Lane recently. It was **Resolved** to write to ERYC to bring the matter to their attention and enquire what can be done to alleviate the situation. Concern was expressed that the change in the layout of the roundabout at Killingwoldgraves roundabout may further exacerbate the problem if it results in the traffic becoming more free flowing.

9.1280 Johnsons Pond. A letter has been received pointing out the overgrown nature of Johnsons Pond. It was **Resolved** that councillors would meet at the Pond on Wednesday 27th at 10am to review the situation and agree what needs to be done. It was **Resolved** that this work would be carried out at the same time as the work repairing the side of the pond. It is hoped to carry out the work prior to Christmas as this would be best for the wildlife.

- 9.1281 Pantomime.** Cllr Hoddinott confirmed that the Pantomime would be going ahead, and that any surplus would go to the Village Hall with the exception of a float of £250 which would be kept for the 2018 Pantomime.
- 9.1282 Bonfire.** Cllr Wray confirmed that the Bonfire would go ahead on Saturday 4th November this year. A Bonfire committee meeting is scheduled for tomorrow night. As last year the intention is to close the road around School Green.
- 9.1283 Christmas Lights.** A letter has been received from ERYC re festive lights. Even if not on ERYC land they require a contact name and copy of insurance. It was **Resolved** that Cllr Gray should be the point of contact. It was unanimously **Resolved** that the council in accordance with its power under section 137 and 139 of the Local Government Act 1972, should incur the following expenditure - £100 on additional Christmas lights, which in the opinion of the council is in the interest of the area or its inhabitants and will benefit in a manner commensurate with the expenditure.
- 9.1284 Playground.** a) Weekly inspections – no new matters to report.
- 9.1285 Planning – Killingwoldgraves Industrial Site.** A) The planning application has yet to come to committee. Cllr Pollard agreed to advise of the committee date. **Resolved** to advise Bidwells. B) The site is currently being used by the contractors doing work on the Killingwoldgraves roundabout. The noise and disruption are causing significant distress to the next-door resident. Clerk has been liaising between the resident and ERYC. The Council were unaware that the site was to be used for this purpose. **Resolved** to understand the process by which permission is granted. Clerk to write to ERYC.

9.1286 Finance – year end accounts to 31 March 2018

- a) Main account - To review and approve the receipts and payments account to date and bank reconciliations. (as circulated).
- b) Fireworks account - To review and approve the receipts and payments account to date and bank reconciliations. (as circulated).

The documents circulated re a. and b. above were reviewed and agreed as accurate. Proposed Cllr Ellerington, seconded Cllr Gray, the chair duly signed the receipts, payments and bank reconciliations circulated.

- c) 2017 Annual Return – The audited annual return was reviewed. It was noted that the auditors had no comments. **Resolved** to charge £5 for a copy of the annual review.

Finance – other

To Pay:

C.Charlton – grass (cheque 101516)	570.00
J.Lowsley (cheque 101517)	102.00
PKF – audit (cheque 101518)	120.00
Clerk Q3 and expenses (cheque 101519)	761.91

Paid:

Hampshire Flag Co (cheque 101513)	42.36
Yorkshire Water (cheque 101514)	24.83
C.Charlton – grass (cheque 101515)	415.00
Opus energy (10 July 2017)	56.39
Opus energy (9 August 2017)	58.61

Received: Nil

It was unanimously **Resolved** that the council in accordance with its power under section 137 and 139 of the Local Government Act 1972, should incur the expenditure in respect cheque 101513, which in the opinion of the council is in the interest of the area or its inhabitants and will benefit in a manner commensurate with the expenditure.

It was **resolved** that the above be approved and paid. Proposed Cllr D.Oxtoby, seconded Cllr Thomas.

9.1287 Correspondence

- a) **ERLLCA Conference** -17th November. It was unanimously **Resolved** that Cllrs Wray and Hoddinott should attend the meeting.
- b) **Aldborough Parish Council** – re planning. It was unanimously **resolved** that the Parish Council would like to join Aldborough in finding a solution to ensure their comments to planning are taken into consideration and do not appear to be ignored. Clerk to respond to the email.
- c) **CPRE** – take action for the environment. Noted.

9.1288 Any Other Business.

- a) **RPA** – The Clerk has received an email asking for information, further emails suggest a response is mandatory. Clerk has emailed ERNLLCA for advice. No councillors have heard of the organisation. **Resolved** to follow ERNLLCA advice.

- b) **Village Magazine.** The Parish Councillors noted with sadness that Susan Leeding has stood down as editor of the Village Magazine. It was agreed that she had done a great job. It was **resolved** that a letter and flowers should be sent in appreciation of the work she did as editor. Clerk to arrange.
- c) **Code of Conduct Training.** No interest,
- d) **College** – Letter has been received indicating that the letter sent in June was not received. **Resolved** to resend the letter.
- e) **Data Protection** – it was noted that the rules in respect of Parish Councils are still not finalised. To include on Novembers agenda.
- f) **Bus Shelter** – Graffiti has appeared in the bus shelter. It was **resolved** that Cllrs Gray and Thomas will review the situation and resolve.
- g) **Geese** – An email has been received from residents in respect of the comment re geese in the 17th July Parish Council notes. The Parish Council wishes to point out that it will always act within the law.
- h) **Defibrillator** – Cllr A.Oxtoby commented that it may be helpful if instructions for the defibrillator were put in the village magazine. It was unanimously **resolved** that the Clerk include in the next magazine.
- i) **Neighbourhood Plan** – the matter of whether the council should have such a plan was raised. It was **resolved** not to pursue the matter at this time.
- j) **No entry sign at the pit.** It was confirmed that this would be put up in the next week.

Date of next Parish Council Meeting 27th November 2017 7.30pm Bishop Burton Village Hall.

Chairman declared the meeting closed at 9.20pm

Signed.....

Date.....

Chairman