

BISHOP BURTON PARISH COUNCIL

Minutes of Bishop Burton Parish Council meeting held in Bishop Burton Village Hall on Monday 25th July 2016 at 7.30pm.

Present:

Councillors: Cllr Martin Gray; Cllr David Oxtoby ; Cllr Jack Wray; Cllr Mrs Sue Ellerington; Cllr Mark Hoddinott; Cllr Pollard was present for part of the meeting.

Members of the public – None.

07.1091 Apologies for absence: Cllr Trevor Thomas; Cllr Jonathon Dolton; Cllr Andrew Oxtoby; Cllr Leonard Byass.

07.1092 Declaration of Pecuniary and non-pecuniary Interests; Requests for dispensations. None

07.1093 Open Forum – no matters arising

07.1094 Minutes of previous meetings – Minutes of the Full council meeting of 16th May 2016 and planning meeting of 13th June were previously circulated. **Resolved** minutes were a true and correct record, proposed Cllr Ellerington, seconded Cllr Wray, proposed Cllr Ellerington, seconded Cllr Hoddinott respectively. The minutes were duly signed by the chair.

07.1095 Matters Arising:

- a) Signage on fence – ERYC have confirmed they are in correspondence with the resident and have requested that they are removed. This is expected to happen very shortly.
- b) Humberside Police re College Student Behaviour – Cllr Hoddinott still awaiting update from police. **Resolved** Cllr Hoddinott to chase.
- c) Johnsons pond – Cllr Gray is progressing the matter.
- d) The Green – damage to posts and green – Still no response received from the company. **Resolved** Clerk to continue to chase.
- e) Bus standing Westbound -Cllr Gray confirmed the matter was in hand. **Resolved** the Bus Standing needs to be completed by the time the children go back to school in the Autumn. It is to take priority over other matters.
- f) Stiles – Dalegate and Cottage Field -No progress to date. **Resolved** Cllr Gray to progress as soon as practicable.
- g) Playground update
 1. Annual inspection - confirmed booked through RoSPA for September. **Resolved** Clerk to set up a “standing order” for inspections with RoSPA so that it is never forgotten proposed Cllr Ellerington, seconded Cllr Hoddinott. **Resolved** At the end of August Cllr Gray to cut the grass, remove weeds and any litter if present.
 2. Weekly inspections –
 1. confirmed no matters arising since the last meeting
 2. Mr Jolliffe has given notice to cease inspections. The Parish Council thanks Mr Jolliffe for carrying out the inspections since the playground opened. **Resolved:** Clerk to formally thank Mr Jolliffe. **Resolved:** Cllr Wray to be responsible for future weekly playground inspections, Cllr Hoddinott to stand in if Cllr Wray is not available. Both are to use the system set up by Mr Jolliffe.
 3. It has been noted that the gate close is not always as effective as it might be, a number of different mechanism have been tried. **Resolved.** Cllr Gray to resolve by the end of August.
 4. It has been noted that one of the seat needs concreting into the ground. **Resolved:** Cllr Ellerington to arrange.

h) Bryan Mere Green- carried forward

07.1096 Kerbing around the village. Cllr Gray presented the meeting a sketch detailing the lengths of kerbing required. In total it is over just over 500m, based on ERYC estimates the cost would be approx. £47.5k. It was **Resolved** that if these are the costs there are insufficient funds kerb all areas at the moment. Should this be the case it was **Resolved** that the area around School Green and along Pudding Gate are in particular need as the drains are becoming ineffective due to the grass being eroded, and, due to the erosion of soil when wet it is no-longer possible to get from the path in front of the cottages on Pudding Gate onto the road without stepping in a deep puddle. **Resolved:** Clerk in conjunction with Cllr Wray to contact 3 contractors to quote for completing all the work and specific sections as appropriate. Cllrs Wray and Gray along with ERYC highways to be present.

07.1097 A1079– A meeting was held with Nigel Leighton on the 15th July at Tall Trees to explain the dangers created by the newly erected signs and speed cameras along the A1079 in respect of accessing the Tall Trees property. It was agreed that some of the signs severely restrict the view and that the matter would be looked into.

A request was also made to look again at lowering the speed limit on the approach to the village from before the college entrance rather than just as you enter the village. It was agreed that this would be reviewed.

It is understood that a letter is on its way. **Resolved:** Clerk to chase.

Note: 30mph speed limit sign on approach to village from York – now working.

07.1098 Review and approval of:

- a) Standing Orders (new policy). **Resolved** to approve and adopt unamended the policy with immediate effect propose Cllr Ellerington, seconded Cllr Hoddinott. The document was duly signed by the Chairman.
- b) Health & Safety. It was unanimously **Resolved** that no amendments were needed to the policy. The Chairman duly signed the declaration.
- c) Equal opportunities. It was unanimously **Resolved** that no amendments were needed to the policy. The Chairman duly signed the declaration.
- d) Recording of council meetings. It was unanimously **Resolved** that no amendments were needed to the policy. The Chairman duly signed the declaration.
- e) Data Protection Policy (new policy as circ). **Resolved** to approve and adopt unamended the policy with immediate effect propose Cllr Ellerington, seconded Cllr Hoddinott. The document was duly signed by the Chairman.

All policies will be reviewed annually or sooner if required.

07.1099 Electric Contract Renewal.

- a) Opus energy contract now in place from 24 May 2016. The new UMS certificate has a new unmetered supply, **Resolved** Opus to supply on a contract ending 23 May 2018 in line with those already in place.
- b) Northern Powergrid - Updated inventory and UMS certificate received. New contract required as change of contact address. Unanimously **Resolved** new contract to be signed, duly signed by Chair.
- c) Npower –Matters ongoing: i) a £100 compensation has been offered, ii) threatening court action over an invoice that is 6 days old iii) final bill still outstanding. It was **Resolved** that the actions of Npower are unacceptable and the offer of £100 poultry. Clerk to continue to pursue.

07.1100 Traffic along Dale Gate /Finkle Street– ERYC have stated that they are not able to recommend Finkle Street for traffic calming measures due to the low volume of traffic and good road safety record. A “slow” road making and a 30mph roundel could be installed, it would be in the 2017/18 programme and would need to compete for funding with other similar schemes. Unanimously **Resolved** that the slow sign and 30mph roundel be added to the ERYC forward work programme for 2017/18. Clerk to notify ERYC.

07.1101 Bus Shelter – Graffiti. Resolved Cllr Gray to discuss the matter with Cllr Thomas and arrange for it to be cleaned/re-painted.

07.1102 Wall around the war memorial a) state of repair – There are a number of loose bricks and some areas require re-pointing. **Resolved** Cllr D.Oxtoby to review the state of the wall and obtain quotes for doing the work. b) no climbing signs – on a number of occasions recently local children have been seen climbing the wall. There is a real risk of an accident. **Resolved** Cllr Gray to obtain and affix “no climbing signs”.

07.1103 Website and Transparency code

- a) Grant Application -A grant for £1,868.62 has been submitted, decision expected end July.
- b) Transparency Code compliance- all matters required are on the village website and village noticeboards.
- c) Website – The forms have been and submitted in respect of a Parish Council website (as required by the transparency code). It is expected it will be set up in the next few weeks. The web address is: www.bishopburtonpc.co.uk. Unanimously **Resolved** to purchase a 10year licence for the web address at a cost of £63.42.

07.1104 Planning

ERYC have approved the following applications: 15/02456/PLF. Erection of grain store/pig rearing building. Mount Pleasant Farm, Beverley Road, Bishop Burton, HU17 8QY. Applicant: Mr Andrew Cooke.

Applications received:

- 1) 16/02043/PLF. Proposal: Change of Use of Residential Use to Mixed Residential and Retail Use Including Retention of Existing Buildings and Country Store for the Sale of Equestrian, Porcine, Poultry, Canine, Feline and General Agricultural and Smallholder Feeds, Accessories and Equipment, Storage and Parking. Address: Greenacres, Walkington Heads Road, Walkington, East Riding of Yorkshire, HU17 8RU. Applicant: Trophy Pet And Equestrian Supplies Ltd.
The matter was discussed and it was unanimously **Resolved** that the plans should be approved and planning should be granted for the following principal reasons i) the business provides a valuable local service – nearest alternative supplies are significantly further away incurring

addition travel cost and time and increasing the carbon footprint ii) the business provides much needed local employment. In addition it was noted 1) the current ability to exit forward needs to be maintained as the exit is onto a fast busy road 2) the entrance is in keeping with the surrounding area and as would be expected in the countryside.

07.1105 Clerk matters

- a) To approve increase in hourly rate in line with National Pay Scale to £9.299 from 1 April 2016 and £9.392 from 1 April 2017. Unanimously **Resolved** to increase the hourly rate in line with National Pay scale, proposed Cllr Ellerington, seconded Cllr D.Oxtoby.
- b) To approve overtime of 41hours – March – June. Unanimously **Resolved** to approve the overtime, proposed Cllr Ellerington, seconded Cllr Hoddinott. Chair duly signed the overtime book.
- c) Pension. To appoint Cllr's to consider pension provider options. **Resolved** Cllr Ellerington to look at the options. Proposed Cllr Ellerington, seconded Cllr Wray. Note:The ERYC option appears too expensive.
- d) SLCC membership due - £77.00. **Resolved** to approve membership of SLCC.

07.1106 Finance–year end accounts to 31 March 2017.

- i. Main account - To review and approve the receipts and payments account to date and bank reconciliations. (as circulated). It was **Resolved** that the receipts and payments were approved and the accompanying bank reconciliations. They were duly signed by the chairman.
- ii. Firework account – now opened. **Resolved** that a cheque for the funds be given to the clerk, and that approval for the use of the funds be through the bonfire committee.
- iii. Deposit account – carried forward.

Finance - other

a) To Pay:

Clerks salary & expenses (cheque 101465)	£1,309.44
East Riding of Yorkshire Council – Village Hall rent (cheque 101466)	£100.00
SLCC membership (cheque 101467)	£77.00
East Riding of Yorkshire Council – for light inventory (cheque 101468)	£12.00
C.Charlton -grass (cheque 101469)	£695.00

Paid:

Npower (cheque 101464)	£733.91
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It was unanimously **Resolved** that all of the above be paid, proposed Cllr Hoddinott, seconded Cllr Ellerington.

The following has been received:Nil

07.1107 Correspondence

- a) Hogweed. A letter has been received stating that Hogweed may be growing in the verges around the village. The Parish Council thank the resident for bringing the matter to their attention and note their concern. **Resolved.** Clerk to further research and write to resident.
- b) ERNLLCA -a)AGM – Confirmed no resolutions. b) being a good councillor course any interest? - No
- c) Fly the Flag for the Commonwealth – 13th March 2017. **Resolved** Clerk to let Cllr Thomas know so that he can arrange for the flag to be flown on the church.
- d) Big lottery and other funding circularised – any project? - None

07.1108 Any Other Business:

- a) Letter from resident re cutting hedge to right of village hall as you look at it. **Resolved:** Parish Council to arrange for the “hedge” to be re-instated.
- b) Land West of Killingwoldgraves Lane, Bishop Burton – ERYC have notified the Parish Council that the Brownfield site is not considered suitable for housing at this time. It will remain on the list of sites for future consideration. – Noted.
- c) Merchant Navy – **Resolved:** Cllr Hoddinott to let Clerk know when the day is and provide flag for flying.
- d) Ragwort in Mere. **Resolved:** Cllr Gray to remove.
- e) Mr Byass has kindly cut the hedge on the A1079. **Resolved:** Clerk to send letter of thanks.
- f) Thornbush on Joby Lane verge. **Resolved:** Cllr D.Oxtoby to ask resident if it can be removed.
- g) Railings on Cold Harbour View. **Resolved:** Clerk to chase re when they are being replaced.
- h) Hedge on Joby Lane, grass triangle between A1079 and School Green **Resolved** Clerk to chase ERYC to cut.
- i) Hedges in village – It was noted that there are a number that border narrow pavements that are in need of trimming back. **Resolved:** Clerk to ask residents.
- j) It has been requested that a mirror be installed on the corner of Ratten row to aid visibility around the corner. The matter was discussed and it was noted that there are a number of similarly sharp corners in the village. The Parish Council is not aware that there have been any accidents at any of these junctions. It is believed that the current arrangement encourages drivers to drive slowly through the village. It was **Resolved** that at this time the erection of mirrors is not considered necessary.

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- k) Yellow lines in the village. It has been pointed out that a few cars seem to be parking all day on the yellow lines, and that no-one has noticed anyone policing the matter. ERYC had agreed to patrol one a week on a random day. **Resolved.** Cllr Pollard to follow up.

Date of next full Parish Council meeting 26th September 2016 7.30pm in Bishop Burton Village Hall.

Chairman declared the meeting closed at 9.40pm

Signed.....
Chairman

Date.....