

BISHOP BURTON PARISH COUNCIL

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10 May 2015

Official Notice of a Parish Council Meeting to be held on **Monday 16th May 2016 at 7.30pm in the Village Hall.**

Public are invited to attend this meeting.

A G E N D A

1. Apologies for absence
 2. Election of Chairman
 3. Election of Vice chairman
 4. Signing of Declaration of Acceptance of Office (Chairman & Vice Chairman)
 5. Appointment of delegates to ERNLLCA meetings
- To be followed by the Parish Council meeting**
6. Declaration of Pecuniary and non-pecuniary Interests; Requests for dispensations.
 7. Open Forum - matters of concern to be forwarded to the Chairman prior to the meeting.
 8. Minutes of previous meetings – Full council meeting of 29th March 2016, planning meetings of 4th April and 3rd May, as previously circulated.
 9. Matters Arising from above and open meeting:
 - a) Rathlin – update (inc. site entrance)
 - b) Bryan Mere Green- carried forward
 - c) Bridlepath A1079- Dog Kennel Lane – update
 - d) Signage on fence – update
 - e) Lime trees Low Balk road – update
 - f) Overhanging tree Mill Lane – update
 - g) Drains i)back of Bryan Mere ii) outside Howe Top Cottage – update
 - h) Johnsons pond – ongoing
 - i) The Green – damage to posts and green
 - j) Bus standing Westbound -update
 - k) Bus Shelter cleaning -Cllr Thomas cleaned and painted.
 - l) Litter pick- update
 - m) Meeting with Jeanette Dawson – Bishop Burton College – update.
 - n) Parking in the Village -update
 - o) Stiles – Dalegate and Cottage Field -update
 10. Kerbing around the village
 - a. Kerbing in front of cottages on School Green
 - b. Kerbing – update.
 11. A1079
 - a. 30mph speed limit sign on approach to village from York – update
 - b. Positioning of speedcameras and speed limits along A1079 -update.
 12. Review of:
 - a. Fixed Asset Register
 - b. Code of conduct
 - c. Standing orders and resolutions
 - d. Risk assessments
 - e. Financial Regualtions
 13. Village Hall
 - a. Lease – now registered with Land Registry
 - b. Election of trustees.
 14. Playground
 - a. Annual inspection
 - b. weekly inspections – update
 15. Electric Contract Renewal.
 - a. Quotes from npower(current supplier), EON and Opus to consider.
 - b. To approve purchase of updated electric light inventory from ERYC - £10.
 - c. Npower – summary of billing status.
 16. Insurance renewal – Due 1st June. Agreed 3 year deal with Zurich last year. (£1384.14;py £1332.03 (ipt increased from 6% to 9.5%))
 17. Traffic along Dale Gate /Finkle Street– update from Safer Roads Humber
 18. Website and Transparency code update.
 19. Planning
ERYC have approved the following applications: 16/00775/PLF - 2 Callas,Mr S.Evans.
ERYC have refused the following applications: 16/00205/PLF – 2 Cottages, Land South of The Granary Calais Croft, Mr Walkington.
The following applications have been withdrawn: 16/00849/PLF - Heath House Stables, Ms Mackevych.
Applications received: - none
 20. Street Scene Walkabout – schedule circulated for comments.
 21. Information commissioner – registration required - £35.
 22. Finance –year end accounts to 31 March 2016.

- i. Main account - To review and approve the receipts and payments account for the year and the year-end bank reconciliation. (as circulated)
- ii. Playground account - To review and approve the receipts and payments account for the year and the bank reconciliations Oct - March. (as circulated).
- iii. Combined - To review and approve the receipts and payments account for the year and the year-end bank reconciliation. (as circulated)
- iv. To review the annual return for 2016 and:-
 - a) confirm all matters in respect of the annual governance statement, to approve the annual governance statement, to authorise chairman to sign on behalf of the Parish council
 - b) To review the accounting statements 2015/16, to approve the accounting statements for 2015/16, to authorise the chairman to sign on behalf of the Parish Council.
- v. To consider internal audit report.
- vi. 2017 income and expenditure to end April
- vii. Deposit account – carried forward.

Finance - other

- a. To Pay:

Clerks salary & expenses	£727.90
N-power	£16.80
Yorkshire Water	£ 19.61
R.Dixon–internal audit	£300.00
Zurich	£1384.14
East Riding of Yorkshire Council – for light inventory	£10.00
Information Commissioner	£35.00

Paid:

J.Wray – for Queens Birthday Fireworks	£160.00
ERYC – Street light testing	£198.00
Tower Mint – Queens Birthday Medals	£176.16
Zurich – Insurance re fireworks	£131.40

The following has been received:

Insurance re Finkle Street Lamp	£751.20
Field Rent (being:rent £510 less fees £180)	£330.00
Precept	£8,604.50

- 22. Correspondence
 - a) Sancton Hill Windfarm Tree Planting Fund
 - b) A1079 road repairs
- 23. Any other business
 - a. Distribution of Queens 90th commemorative medals.

Date of next full Parish Council meeting 11 July 2016 7.30pm in the Village Hall

Signed..... *Margaret Hebb*

Date: 10 May 2015

Clerk
Dunvegan, Puddingate, Bishop Burton, HU17 8QH, TEL:(01964) 551315